



**LOCAL EMERGENCY PLANING COMMITTEE  
LUCAS COUNTY, OHIO**

**Meeting Minutes-October 9, 2025**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:15 P.M.

**Election of Officers**

*Chair*

Tim O'Brien nominated by Jim Amburgey. 2<sup>nd</sup> by Schuyler Beckwith. By a vote of all yea's and no nays, Tim O'Brien was elected Chair of the LEPC 2025-2027 Term.

*Vice-Chair*

Mike Gerber nominated by Brenda Sullivan. 2<sup>nd</sup> by Philip Wilson. By a vote of all yea's and no nays, Mike Gerber was elected Vice-Chair of the LEPC 2025-2027 Term.

**APPROVAL OF MEETING MINUTES**

The April 10, 2025 Minutes were presented to the committee. Motion to approve the minutes made by Jim Amburgey. Motion seconded by Schuyler Beckwith. Motion Passed.

**OLD BUSINESS**

None

**SUBCOMMITTEE REPORTS**

**Executive Committee**

Tim O'Brien presented the 2026 operations contracts for Mike Frey to serve as the LEPC Secretary. Motion to approve the contracts made by Jordan Westgate. Motion 2<sup>nd</sup> by Jim Amburgey. Motion Passed.

**Finance Coordinator**

Aletha Wagner presented the 4<sup>th</sup> quarter budget report.

Aletha Wagner presented the 2026 Operations Budget for approval. Motion to approve the budget made by Mike Gerber. Motion 2<sup>nd</sup> by Schuyler Beckwith.

Aletha Wagner announced her retirement from Lucas County EMA and LEPC Finance Coordinator. Mike Frey thanked Aletha for her many years supporting the LEPC as Exercise Coordinator and Budget Coordinator.

**Grants Coordinator**

Mike Frey informed the committee that HMEP Grant Paperwork has been submitted and awaits approval.

**Plan Review Coordinator**

Mike Frey presented the new HazMat Appendix for formal review. Motion to request Ohio SERC review the HazMat Plan made by Jordan Westgate. Motion 2<sup>nd</sup> by Jim Amburgey. Motion passed.

**Information Coordinator**

Mike Frey informed the committee there were (55) requests for information in 2025 YTD.

**Emergency Coordinator**

Mike Frey informed the committee there were (38) spills reported in 2025 YTD.

**Training Coordinator**

Mike Frey informed the committee Toledo Fire completed HazMat IQ Training.

Mike Frey informed the committee that the City of Toledo will be hosting the annual HazWopER Refresher on October 16, 2025.

**Exercise Committee**

Mike Frey conducted the LEPC's required public debriefing of the Joint Lucas and Fulton County Exercise cycle. Mike informed the committee the 2025 full-scale received a notice of concurrence from the Ohio SERC.

**Compliance Committee**

Greg Bonfiglio presented the October Compliance Cases.

Mike Frey presented the 2025 Lucas County LEPC Compliance Report.

<b>October 2025 Cases</b>					
<u>Company</u>	<u>Days Late</u>	<u>Late Last 4 Years</u>	<u>Penalty</u>	<u>Motion</u>	<u>Vote</u>
<b><u>Late Spill</u></b>					
Cris Johnson Trucking	39	1	\$120.00	Motion: Greg Bonfiglio 2 <sup>nd</sup> : Jordan Westgate 1-Abstain	Penalty Approved.

**NEW BUSINESS**

None

**OPEN DISCUSSION**

Jake Burgbacher announced SERC is updating the LEPC member's handbook.

**ADJOURNMENT**

Tim O'Brien adjourned at 1:00 PM

**Next Meeting**-January 8, 2026