



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

Meeting Minutes-October 9, 2025

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 P.M.

Election of Officers

Chair

Tim O'Brien nominated by Jim Amburgey. 2nd by Schuyler Beckwith. By a vote of all yea's and no nays, Tim O'Brien was elected Chair of the LEPC 2025-2027 Term.

Vice-Chair

Mike Gerber nominated by Brenda Sullivan. 2nd by Philip Wilson. By a vote of all yea's and no nays, Mike Gerber was elected Vice-Chair of the LEPC 2025-2027 Term.

APPROVAL OF MEETING MINUTES

The April 10, 2025 Minutes were presented to the committee. Motion to approve the minutes made by Jim Amburgey. Motion seconded by Schuyler Beckwith. Motion Passed.

OLD BUSINESS

None

SUBCOMMITTEE REPORTS

Executive Committee

Tim O'Brien presented the 2026 operations contracts for Mike Frey to serve as the LEPC Secretary. Motion to approve the contracts made by Jordan Westgate. Motion 2nd by Jim Amburgey. Motion Passed.

Finance Coordinator

Aletha Wagner presented the 4th quarter budget report.

Aletha Wagner presented the 2026 Operations Budget for approval. Motion to approve the budget made by Mike Gerber. Motion 2nd by Schuyler Beckwith.

Aletha Wagner announced her retirement from Lucas County EMA and LEPC Finance Coordinator. Mike Frey thanked Aletha for her many years supporting the LEPC as Exercise Coordinator and Budget Coordinator.

Grants Coordinator

Mike Frey informed the committee that HMEP Grant Paperwork has been submitted and awaits approval.

Plan Review Coordinator

Mike Frey presented the new HazMat Appendix for formal review. Motion to request Ohio SERC review the HazMat Plan made by Jordan Westgate. Motion 2nd by Jim Amburgey. Motion passed.

Information Coordinator

Mike Frey informed the committee there were (55) requests for information in 2025 YTD.

Emergency Coordinator

Mike Frey informed the committee there were (38) spills reported in 2025 YTD.

Training Coordinator

Mike Frey informed the committee Toledo Fire completed HazMat IQ Training.

Mike Frey informed the committee that the City of Toledo will be hosting the annual HazWopER Refresher on October 16, 2025.

Exercise Committee

Mike Frey conducted the LEPC's required public debriefing of the Joint Lucas and Fulton County Exercise cycle. Mike informed the committee the 2025 full-scale received a notice of concurrence from the Ohio SERC.

Compliance Committee

Greg Bonfiglio presented the October Compliance Cases.

Mike Frey presented the 2025 Lucas County LEPC Compliance Report.

October 2025 Cases					
<u>Company</u>	<u>Days Late</u>	<u>Late Last 4 Years</u>	<u>Penalty</u>	<u>Motion</u>	<u>Vote</u>
Late Spill					
Cris Johnson Trucking	39	1	\$120.00	Motion: Greg Bonfiglio 2 nd : Jordan Westgate 1-Abstain	Penalty Approved.

NEW BUSINESS

None

OPEN DISCUSSION

Jake Burgbacher announced SERC is updating the LEPC member's handbook.

ADJOURNMENT

Tim O'Brien adjourned at 1:00 PM

Next Meeting-January 8, 2026