

Lucas County Workforce Development Board
Meeting Minutes for: August 21, 2024, 2:00PM
Location: Lucas County Shared Services
Building 3737 Sylvania Ave.
Toledo, OH 43623

Board Member Roster

N	LaTonya Boyd	P	Scott Hayes	P	Mike Pfeiffer
P	Adrienne Bradley	P	Laura Jenkins	P	Scott Potter
N	Lisa Burton	N	Matthew Kibler	N	Brandon Sehlhorst
N	Khary Carson	P	Jeremy Knisely	P	Denise Smith
P	Lee Daher	N	Karyn McConnell	P	David Takats
P	Tom Dimitrew	P	Michelle McDougall		
N	Vanessa Gonyer	P	Valerie Moffitt		
P	Luke Grabel	P	Teresa Moore		
N	Candice Harrison	P	Debra Morris		

Board of County Commissioners

N	Lisa Sobecki	N	Pete Gerken	N	Anita Lopez
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Staff, Visitors, and Others

P	Jessica Ford	P	Sarah Franklin	P	Jessica Arbuckle
P	Burma Stewart	P	Chad Olson	P	Sarah Elms
P	David Glaza	P	Darlene White		
P	Josh Thurston	P	Rachel Hannon		
P	Angela Miller	P	Dave Timmerman		
P	Alexus Miller-Schmenk	P	Dustin Watkins		

Call to Order

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Scott Hayes on August 21, 2024, at 2:03 pm. It was determined by a roll call voice vote that quorum was reached. Chair Hayes introduced New Board Member, Ms. Bradley. He then asked all WDB members, Department of Workforce Development and OhioMeanJobs Lucas County staff to introduce themselves. County Administrator Ford discussed the Department's leadership transition and the new Economic Development Department.

Approval of Minutes

Chair Hayes allowed a few moments for the Board to review the minutes of the April 17, 2024, meeting of the full Board and asked for a motion to approve. A motion was made by Lee Daher and seconded by Teresa Moore. The motion passed by unanimous vote.

Policy Updates

The Board was briefed by Burma Stewart, Department of Workforce Development Interim Director on changes to the Incumbent Work Training Policy and the On-the-Job Training Policy. Interim Director Stewart told the board about updates from the state on both policies which had required changes to local policy. Changes to the policy included eligibility requirements and monitoring language. Board Member Lee Daher inquired if these changes brought Area 9 into alignment with state policy. There was discussion on the type of governmental agencies and training programs that can be applied for. A motion was made by Lee Daher and seconded by Tom Dimitrew. The motion passed by unanimous vote.

Strategic Plan Goal 1: Prepare a pipeline of work-ready individuals based on the needs of employers

Chair Hayes instructed the board that this would be a report only item and no action needed from the Board. Interim Director Stewart briefed the board on the WIOA Pilot process involving OhioMeansJobs Lucas County (OMJLC), Career Services and the Department of Workforce Development. Darlene White discussed OMJLC's engagement.

Interim Director Stewart directed the board's attention to the WorkReady report and the completion of our Stage 1 Certification Maintenance goals.

Strategic Plan Goal 2: Provide proactive and adaptable business services and solutions through meaningful employer engagement

Chair Hayes instructed the board that this would be a report only item and no action needed from the Board. Interim Director Stewart briefed the board on Rapid Response activities that occurred since the last meeting. There was discussion about our current training contracts and collaborative efforts with the new Economic Development Department and the Lucas County Chamber of Commerce.

Strategic Plan Goal 3: Provide holistic, customer-centric, streamlined, and team-based career services

Chair Hayes instructed the board that this would be a report only item and no action needed from the Board. Interim Director Stewart briefed the board on Performance targets set by the State Office of Workforce Development. The Department offered to hold a separate information session for any board members interested in learning more about performance measures. Program Monitor Miller-Schmenk shared additional information on OWD's projections and the department's ability to meet the standards set by OWD.

Strategic Plan 4: Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication

Chair Hayes instructed the board that this would be a report only item and no action needed from the Board. OMJLC Program Manager White expressed her appreciation for the State aid with handling customers needing help with their unemployment claims.

Financial Report

Chair Hayes instructed the board that this would be a report only item and no action needed from the Board.

Senior Budget Analyst Glaza updated the board on the status of WIOA funds received and the budget for FY2025. Interim Director Stewart shared that the Department training funds are limited this year and most of the funds for the year have been committed to individuals and employers who have requested funding assistance. Currently, the Department is operating under Priority Status for training fund requests. This includes any veterans, spouses of veterans, dislocated workers, and low-income individuals receiving public assistance. The Department has reached out to the State Office of Workforce Development to discuss other opportunities for funding. Board Member Jeremy Knisely shared that two other areas are experiencing similar funding challenges. There was discussion on other funding opportunities and scholarships available in the Lucas County area.

Other Business

Chair Hayes called for any other business to be discussed. There was further discussion of funding for training services, the Business Services application process and eligibility requirements for employers seeking Incumbent Worker Training funds and contracts. Interim Director Stewart briefed the board on upcoming increased foot and car traffic resulting from Precinct Election Officials training and early vote. Tom Dimitrew reminded the Board of the TPS NEXTSTEPS event that was happening October 8-10 at the Glass City Convention Center. Darlene White mentioned to the Board that OhioMeansJobs Lucas County will be holding a Job Fair at the Toledo Lucas County Public Library - Main Campus Downtown.

Hearing no other business, Chair Hayes called for a motion to adjourn the meeting that was made by Valerie Moffitt, seconded by Scott Potter, and approved by unanimous voice vote by the board. The meeting was adjourned at 3:10 pm.