

Setting Up and Using Your Mobile Device with a Non-Outlook Email App

If you already use the Outlook mobile app on your phone for personal email, you won't be able to use that app for your county email account. This is because we use the Government Outlook licenses, which include tighter security and storage rules than a regular 365 Enterprise license. You can use the Outlook app for *either* your personal email or for the county's government Outlook email.

You can use the cell phone's native, or other non-Outlook email app (Gmail, Yahoo, Aqua Mail, etc.) which you can download for free from either the Apple Store ([Outlook for iOS](#)) or Google Play ([Outlook for Android](#))

1. Download the app from your app store.
2. Add your email account to the new app.
3. Or contact lcishelpdeks@co.lucas.oh.us or 419-213-4036 to have an LCIS staff member assist with your mobile email set up.
4. You can also access your Outlook email via any web browser on your phone, laptop, tablet or PC.

[Set up email in Android email app](#)

[Set up an Outlook account on the iOS Mail app](#)

If you'd like help adding your county email account to these apps, contact the LCIS Help Desk and we'll be happy to help!

lcishelpdesk@co.lucas.oh.us

419-213-4036