

Lucas County Workforce Development Board
Meeting Minutes for: November 1, 2023, 2:00PM
Location: Toledo-Lucas County Library, Main Branch
315 N Michigan Ave.
Toledo, OH 43604

Board Member Roster

P	LaTonya Boyd	N	Jeremy Knisely	P	David Takats
N	Khary Carson	P	Karyn McConnell		
P	Lee Daher	N	Michelle McDougall		
P	Tom Demitrew	N	Valerie Moffitt		
N	Vanessa Gonyer	N	Teresa Moore		
N	Luke Grabel	P	Debra Morris		
P	Scott Hayes	P	Michael Pfeiffer		
P	Laura Jenkins	P	Scott Potter		
P	Matthew Kibler	P	Denise Smith		

Board of County Commissioners

P	Tina Skeldon Wozniak	N	Pete Gerken	P	Lisa Sobecki
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Staff, Visitors, and Others

P	Tonia Saunders	P	Alexus Miller-Schmenk	P	Matt Heyrman
P	Josh Thurston	P	Kwinlyn Tyler	P	Josh Bender
P	Dana Pierce	P	Dave Timmerman	P	Candice Harrison
P	Darlene White	P	Monica Easterling	P	Quinton Roberts
P	Angela Miller	P	Jessica Ford	P	Carrie Arnold
P	Ben Pushka				

Call to Order

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Scott Hayes on November 1, 2023 at 2:07 pm. It was determined by a roll call voice vote that quorum was reached.

Approval of Minutes

Chair Hayes and board members took a few minutes to introduce themselves to discuss their business and involvement on the WD. Board Chair Hayes allowed a few moments for the Board to review the minutes of the August 23, 2023 meeting of the full Board and asked for a motion to approve. A motion was made by Lee Daher and seconded by Mike Pfeiffer. The motion passed by unanimous vote.

Policy Updates

The Board was briefed by Tonia Saunders, Department of Planning and Development Director on the new policies. Director Saunders told the board this would be the final group of policies required by the state to be part of the Area 9's CCMEP Plan set of approved policies. These policies were adopted from state policies and were carefully

aligned with existing local policies and procedures. Director Saunders mentioned that Ohio is the only state in the country that operates comprehensive youth program, where both TANF and WIOA dollars were expended and thus necessitated a need for the CCMEP policies. These policies included CCMEP Monitoring Policy, DPD Fiscal Monitoring Policy and Adult and Dislocated Worker Policy.

Chair Hayes asked if any of these changes would change the DPD does business. Director Saunders answered that the State had been monitored by the federal government and these policies were identified as being needed at the state and local levels.

A motion to accept the CCMEP Monitoring Policy was made by Lee Daher and seconded by Karyn McConnell. The motion was passed by unanimous vote.

A motion to accept the DPD Fiscal Monitoring Policy was made by Karyn McConnell and seconded by Debra Morris. The motion was passed by unanimous vote.

A motion to accept the Adult and Dislocated Worker Monitoring Policy was made by Denise Smith and seconded by David Takats. The motion was passed by unanimous vote.

Strategic Plan Goal 1: Prepare a pipeline of work-ready individuals based on the needs of employers

Career Services --

Director Saunders discussed with the Board that there was no new information or trends to report.

WorkReady Lucas County - The WorkReady Lucas County progress report was included for review by the Board and required no board action.

Director Saunders discussed with the Board that DPD had reached 70% to its goal of maintaining WorkReady status and at the previous meeting we had obtained 50%. Secondly, Director Saunders gave an update on the OMJ re-branding at the state level and stated that the process is under development. She shared that the state has made allowances to local areas to use existing WIOA funds that have been carried over to complete the state's guidelines for branding requirements.

Workforce Innovation Manager, Angela Miller shared a WIOA training services customer success story.

Strategic Plan Goal 2: Provide proactive and adaptable business services and solutions through meaningful employer engagement

Incumbent/On-the-Job Training - Chair Hayes returned to this agenda item after the CCMEP update. Alexis Miller-Schenk, DPD Program Monitor reported that there were no updates outside the report.

Board Member Jenkins asked about a survey question stating that job applicants were looking for skilled trades opportunities. Director Saunders answered saying that Josh Bender and Darlene White would work with Board Member Jenkins to schedule a hiring event.

Business Services Update -

Director Saunders introduced DPD's new Business Services Manager, Josh Bender. Director Saunders also gave an update on a recent hiring event with Stellantis and the Rapid Response report including the most recent activities at ProMedica with 122 affected workers and Whole Foods ,where most affected workers were placed at other Whole Foods locations or were currently still looking for placements.

No other questions from the board.

Strategic Plan Goal 3: Provide holistic, customer-centric, streamlined, and team-based career services

Adult and Dislocated Workers -Angela Miller, DPD Workforce Innovation Manager gave an update to the board regarding a success story from training services. A participant had received WIOA training services and received support of CDL training. This participant successfully pass his CDL test and was placed in a position at the City of Toledo making over \$20 an hour and has been recently awarded a continuing learner award.

CCMEP Youth Program -Monica Easterling gave an update on CCMEP outreach to the Library system and has led to an uptick in services provided.

Ms. Easterling provided clarification that CCMEP follows the TANF calendar year that ends in September for standard year-end report outs.

Board Member Daher asked whether CCMEP has spent all allocated funding for the fiscal year. Ms. Easterling answered that all TANF funds were spent and any WIOA funding would be carried over to the next year.

Strategic Plan 4: Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication

One-Stop Outreach and Engagement-

Darlene White from Harbor told the board OMJ staff had been working hard with people effected by layoffs and shut downs and had been working with people who needed meaningful assistance. Darlene showed the Board a video presentation from a citizen who had lost their job and was engaged in Rapid Response activities. The effected worker had received a new position at another freight company and had received a raise of over \$20,000 at her new job. Darlene also presented information regarding OMJ's efforts to provide meaningful assistance to workers effected by layoffs and shut downs in Lucas County.

Director Saunders shared additional information on OMJ's efforts and collaboration with Wagner Peyser state staff to provide wrap around support services and career and training services.

Commissioner Sobecki recognized the work OMJ staff did around the UAW strike and connecting those workers with resources available.

Financial Report

Director Saunders reported that DPD closed out the grant year on September 30, 2023 for WIOA and special projects including Business Resource Network grant through the state. We exhausted all of those funds and were designated for marketing efforts.

Director Saunders added that all grant balances ended the year where they were projected, adding that we had a significant amount of funds carried over from previous years. A record number of ITAs and Customized trainings were funded during the year.

Director Saunders also shared the historical allocation report summaries since 2001. The Department experienced 15.3% reduction in WIOA funding for the program year 2023-2024. Carryover funds are still available so WIOA funding can be sustained. The TANF allocation funding experienced a 2.5 % reduction for 2024. No concerns were noted at this time.

Other Business

Chair Hayes gave an update to the board on the 2024 meeting schedule and the importance of good attendance from the board.

DPD Project Manager Kwinlyn Tyler gave an update to the board regarding the RFP process and the RFP Committee work ahead.

Chair Hayes introduced two guests present at the meeting including, Quinton Roberts with Owens Community College and Candice Harrison from SSOE.

Commissioner Tina Wozniak spoke to the board regarding her time as county commissioner and as the representative to the Lucas County Workforce Board.

Director Saunders gave an update on the Work Ready recertification and Commissioner Wozniak invited the Board to the recertification announcement.

Commissioner Lisa Sobecki gave brief remarks regarding Commissioner Wozniak's retirement.

Board Member Daher gave brief remarks regarding Commissioner Wozniak's retirement.

Director Saunders gave brief remarks regarding Commissioner Wozniak's retirement.

Hearing no other business, Chair Hayes called for a motion to adjourn the meeting that was made by Scott Potter, seconded by Lee Daher, and approved by unanimous voice vote by the board. The meeting was adjourned at 3:11 pm.