

Lucas County Workforce Development Board
Quarterly MEETING MINUTES FOR Wednesday, October 27, 2021 @ 3:00 pm
 Lucas County Shared Services Campus @ 3737 W. Sylvania Ave

LCWDB BOARD MEMBERS

Y	Boyd, LaTonya	N	Hughes, Josh	N	Newby, Andrew
N	Conover, David	Y	Knisely, Jeremy	N	Moore, Teresa
Y	Daher, Lee	N	Langenderfer, Nicole	Y	Morris, Deb
Y	Dimitrew, Tom	N	Luzar, Joe	N	Potter, Scott
N	Dockery, Clint	Y	McConnell, Karyn	Y	Smith, Denise
Y	Dymarkowski, Charlotte	N	McDonald, Loren	N	Stockdale, Steven
N	Hayes, Scott	Y	McDougall, Michelle	Y	Valleroy, Kristy
N	Hill, Kristi	Y	McLaney, Jeremy		
N	Hollister, Jack	Y	Moffitt, Valerie		

Board of County Commissioners

Y	Skeldon Wozniak, Tina President	N	Gerken, Pete	N	Byers, Gary
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Staff & Visitors

Y	Megan Vahey Casiere (Administration)	Y	Angela Miller (DPD)		
Y	Veh, Mike (DPD)	Y	Ben Pushka (Commissioners)		
Y	Upchurch, Michelle (DPD)	Y	Dave Timmerman (Harbor)		
Y	Glaza, Dave (DPD)	Y	Darlene White (Harbor)		

Call to Order

The meeting of Lucas County Workforce Development Board convened on Wednesday, October 27, 2021 and was called to order by Chair, L. Daher at 3:15 pm.

Approvals

Meeting minutes:

- L. Daher asked for a motion to approve the minutes from the April 16, 2021 meeting. Motion was made by C. Dymarkowski and seconded by K. McConnell however, the board was without a quorum and the item was tabled.

Board Member Update

- L. Daher thanked K. McConnell for continuing to serve on the LCWDB through her new position at the YWCA.
- L. Daher asked for input from board members on how to attract potential new members and if they know of any good candidates.

Adoption of 2021 State Approved Strategic Plan

- Tabled as there are not enough board members present to vote

Policy Updates and Bylaw Changes

- Rescission of Temporary COVID-19 Related Policy – tabled as there are not enough board members present to vote.
- Use of Virtual Technology When Conducting Board Meetings Policy – tabled as there are not enough board members present to vote.
- Modification of current Bylaws to Reflect Use of Virtual Technology – tabled as there are not enough board members present to vote.

Strategic Plan Goal 1

- M. Vahey Casiere gave an update on the Lucas County Shared Services Campus. The grand opening was held in late September 2021. The Resource Room is going through a transformation for a more dignified experience. Partnerships have been established to create a unique children's space.
- WorkReady Lucas County report was reviewed (copy of report in meeting packet).
- M. Veh reported on the Outside Monitoring Agreement. PowerNotes LLC has been contracted to conduct an in-depth monitoring of all WIOA funded programs including training, business services, one-stop operations, and fiscal practices. The hope is that the examination will identify strengths as well as areas of potential improvement and provide samples of best practices that can become part of our own internal monitoring. The process is scheduled for December and PowerNotes staff may contact Board members for their input. The company came highly recommended by the workforce boards in Franklin County and Hamilton County.

Strategic Plan Goal 2

- Incumbent Worker & OJT report was reviewed (copy of report in meeting packet).
- M. Veh reported on Business Engagement Training. Thomas P. Miller and Associates is putting together a survey and interview process regarding business service delivery that will be used to develop a targeted training program that will roll out in early 2022.

Strategic Plan Goal 3

- M. Veh reported on the Opioid grant. The grant was scheduled to end soon, but was extended by the State of Ohio until December 2021, but the DOL made further extension to March 2021. Carl Christopher is the project manager for this grant.
- ITA, CCMEP & Career Services, and OMJ Lucas County Job Center reports were reviewed (copies of reports in meeting packet).

Strategic Plan Goal 4

- M. Veh reported on the Business Resource Network grant. This grant is intended to be used to strengthen and expand our business outreach and engagement programs. A request for quotes for the development of an outreach plan has been released and proposals are due in December.

Strategic Plan Goal 5

- L. Daher informed the board that the business advisory group will kick back into action early next year and LCWDB will also develop sub-committees to work on items such as the One-Stop Recertification and recruiting potential board members.

Financial Report – Dave Glaza

- D. Glaza gave the financial report (copy of report in meeting packet).
- **Adjourned 4:15 p.m. motion by V. Moffitt, seconded by K. McConnell.**

Minutes recorded and submitted by Michelle Upchurch – executive assistant to the Lucas County Department of Planning & Development.