



Local Emergency  
Planning Committee

Tim O'Brien  
*Chair*  
Greg Tillman  
*Vice Chair*

**LOCAL EMERGENCY PLANNING COMMITTEE  
LUCAS COUNTY, OHIO**

**Meeting Minutes  
April 13, 2023**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:20 P.M.

**APPROVAL OF MEETING MINUTES**

Matt Krause moved to approve the October 13, 2022 minutes. Motion seconded by Ben Pushka. With all "ayes" and no "nays" minutes are approved as distributed.

**OLD BUSINESS**

None

**SUBCOMMITTEE REPORTS**

**Executive Committee**

Mike Frey presented proposed changes to the LEPC By-Laws. A recent county audit will require the LEPC to have a written policy for completing information requests. Therefore, the By-Laws have been amended to state the LEPC's Public Records Request Policy. Abby Buchhop motioned to approve the amended By-Laws. Motions seconded by Ben Pushka. Motion passed.

**Finance Coordinator**

Aletha Wagner presented the quarterly budget report.

Mike Frey requested the committee modify the budget to cover additional costs for upcoming trainings. A motion to move \$1,000.00 from unencumbered funds to the training budget was made by Greg Bonfiglio. Motion seconded by Abby Buchhop. Motion passed.

**Grants Coordinator**

No Report.

**Plan Review Coordinator**

Mike Frey presented the Plan Review Report from Ohio EMA. There were no corrections or recommendations to the HazMat Plan.

**Information Coordinator**

Abby Buchhop reported the LEPC has received 64 information requests year-to-date.

**Emergency Coordinator**

No Report

**Training Coordinator**

Mike Frey informed the committee that the LEPC will be providing a RCRA training on August 3, 2023. The training bid of \$2,400.00 was awarded to Bad Day Training. Matt Krause motioned to enter into an agreement for \$2,400.00. Motion seconded by Abby Buchhop. Motion passed with 1-Abstain (Andrew Burton).

Mike Frey presented A HazMat Safety Officer training course for Toledo Fire. The course will be paid for using the HMEP Grant. The Grant will reimburse the LEPC for 80%, the LEPC must cover the 20% local match. The Grant Budget awarded was \$10,000.00. A motion to support HazMat Safety Officer Training was made by Aletha Wagner. Motion seconded by Michelle Hughes. Motion passed with 1-Abstain (Andrew Burton).

**Exercise Committee**

Mike Frey informed the committee the next exercise will be a tabletop. The intention is to conduct a joint tabletop with Fulton County.

**Compliance Committee**

Mike Frey presented the July Compliance Cases.

<b>April 2023 Cases</b>					
<u>Company</u>	<u>Compliance Action</u>	<u>Days Late</u>	<u>Late Last 4 Years</u>	<u>Penalty</u>	<u>Motion</u>
<b><u>Late Tier II</u></b>					
Impact Toledo	Late Tier II (Involuntary)	40	1	\$1,040.00	Motion Passed 2-Abstains (Ben Pushka/Andrew Burton)
Ransom & Randolph	Late Tier II (Involuntary)	16	1	\$820.00	Motion Passed 2-Abstains (Ben Pushka/Andrew Burton)
Ryder Transportation	Late Tier II (Involuntary)	27	2	\$1,840.00	Motion Passed 2-Abstains (Ben Pushka/Andrew Burton)

**ADJOURNMENT**

Tim O'Brien adjourned at the hour of 1:00 P.M

**Next Meeting-July 13, 2023**