



**LOCAL EMERGENCY PLANING COMMITTEE
LUCAS COUNTY, OHIO**

**Meeting Minutes
April 13, 2023**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:20 P.M.

APPROVAL OF MEETING MINUTES

Matt Krause moved to approve the October 13, 2022 minutes. Motion seconded by Ben Pushka. With all "ayes" and no "nays" minutes are approved as distributed.

OLD BUSINESS

None

SUBCOMMITTEE REPORTS

Executive Committee

Mike Frey presented proposed changes to the LEPC By-Laws. A recent county audit will require the LEPC to have a written policy for completing information requests. Therefore, the By-Laws have been amended to state the LEPC's Public Records Request Policy. Abby Buchhop motioned to approve the amended By-Laws. Motions seconded by Ben Pushka. Motion passed.

Finance Coordinator

Aletha Wagner presented the quarterly budget report.

Mike Frey requested the committee modify the budget to cover additional costs for upcoming trainings. A motion to move \$1,000.00 from unencumbered funds to the training budget was made by Greg Bonfiglio. Motion seconded by Abby Buchhop. Motion passed.

Grants Coordinator

No Report.

Plan Review Coordinator

Mike Frey presented the Plan Review Report from Ohio EMA. There were no corrections or recommendations to the HazMat Plan.

Information Coordinator

Abby Buchhop reported the LEPC has received 64 information requests year-to-date.

Emergency Coordinator

No Report

Training Coordinator

Mike Frey informed the committee that the LEPC will be providing a RCRA training on August 3, 2023. The training bid of \$2,400.00 was awarded to Bad Day Training. Matt Krause motioned to enter into an agreement for \$2,400.00. Motion seconded by Abby Buchhop. Motion passed with 1-Abstention (Andrew Burton).

Mike Frey presented A HazMat Safety Officer training course for Toledo Fire. The course will be paid for using the HMEP Grant. The Grant will reimburse the LEPC for 80%, the LEPC must cover the 20% local match. The Grant Budget awarded was \$10,000.00. A motion to support HazMat Safety Officer Training was made by Aletha Wagner. Motion seconded by Michelle Hughes. Motion passed with 1-Abstention (Andrew Burton).

Exercise Committee

Mike Frey informed the committee the next exercise will be a tabletop. The intention is to conduct a joint tabletop with Fulton County.

Compliance Committee

Mike Frey presented the July Compliance Cases.

April 2023 Cases					
<u>Company</u>	<u>Compliance Action</u>	<u>Days Late</u>	<u>Late Last 4 Years</u>	<u>Penalty</u>	<u>Motion</u>
<u>Late Tier II</u>					
Impact Toledo	Late Tier II (Involuntary)	40	1	\$1,040.00	Motion Passed 2-Abstains (Ben Pushka/Andrew Burton)
Ransom & Randolph	Late Tier II (Involuntary)	16	1	\$820.00	Motion Passed 2-Abstains (Ben Pushka/Andrew Burton)
Ryder Transportation	Late Tier II (Involuntary)	27	2	\$1,840.00	Motion Passed 2-Abstains (Ben Pushka/Andrew Burton)

ADJOURNMENT

Tim O'Brien adjourned at the hour of 1:00 P.M

Next Meeting-July 13, 2023