



**LOCAL EMERGENCY PLANING COMMITTEE
LUCAS COUNTY, OHIO**

**Meeting Minutes
July 13, 2023**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 P.M.

APPROVAL OF MEETING MINUTES

Aletha Wagner moved to approve the April 13, 2023 minutes. Motion seconded by Abby Buchhop. With all "ayes" and no "nays" minutes are approved as distributed.

OLD BUSINESS

None

SUBCOMMITTEE REPORTS

Executive Committee

No Report

Finance Coordinator

Aletha Wagner presented the quarterly budget report.

Aletha Wagner presented to the committee a request to increase to the Equipment and Training Budgets. The equipment budget increase will off-set the cost a new docking station for the LEPC computer. The training budget increase will be for food and rental costs for upcoming trainings and the LEPC's exercise. Motions were made to increase the budget line items using unencumbered funds.

Motion to increase the equipment budget to \$296.07 made by Greg Bonfiglio. Aletha Wagner seconded the motion. With all ayes and no nays the motion passed.

Motion to increase the training budget to \$3,200.00 made by Abby Buchhop. Greg Bonfiglio seconded the motion. With all ayes and no nays the motion passed.

Grants Coordinator

Mike Frey presented the LEPC's annual SERC Grant financial report to the committee. There will be a carryover of \$2,637.85 in the Fire Department Training Grant.

Plan Review Coordinator

Mike Frey explained that he is in the process of updating the facility hazard analysis portion of the plan.

Information Coordinator

Abby Buchhop reported the LEPC has received 81 information requests year-to-date and 16 requests since the April Meeting.

Emergency Coordinator

No Report

Training Coordinator

Mike Frey informed the committee of upcoming trainings.

- RCRA: 8/3/2023
- OSHA HazWOPER 8 Hr Refresher: 10/19/2023 (Presented by City of Toledo Environmental Services)
- LEPC Workshop: 11/9/2023
- Lithium Ion Battery Training: 11/14/2023 (Presented by City of Toledo Environmental Services)

Exercise Committee

Mike Frey informed the committee the next exercise will be a tabletop. The intention is to conduct a joint tabletop with Fulton County. The exercise is scheduled for September 20, 2023. We will be testing Notification of Response Agencies, Shelter Management, Traffic and Access Control, and Hospital Services.

Compliance Committee

Mike Frey presented the July Compliance Cases.

April 2023 Cases					
<u>Company</u>	<u>Days Late</u>	<u>Late Last 4 Years</u>	<u>Penalty</u>	<u>Compliance Activity</u>	<u>Motion</u>
<u>Late Tier II</u>					
Impact Toledo	40	1	\$1,040.00	Facility has closed and sold off.	Motion Passed to take no further action Motion: Greg Bonfiglio 2 nd : Jim Amburgey
Ransom & Randolph	16	1	\$820.00	Facility misunderstood reporting requirements.	Motion Passed to waive the penalty. Motion: Greg Bonfiglio 2 nd : Jim Amburgey
Amerigas (Toledo)	71	1	\$1,720.00	Failed to submit Tier II report to LEPC.	Motion passed to assess initial penalty. Motion: Greg Bonfiglio 2 nd : Aletha Wagner
Amerigas (Swanton)	71	1	\$1,720.00	Failed to submit Tier II report to LEPC.	Motion passed to assess initial penalty. Motion: Greg Bonfiglio 2 nd : Aletha Wagner

April 2023 Cases (Continued)					
<u>Company</u>	<u>Days Late</u>	<u>Late Last 4 Years</u>	<u>Penalty</u>	<u>Compliance Activity</u>	<u>Motion</u>
<u>Late Spill</u>					
Verspteen Cartage	22	1	\$143.00	30 Day report submitted late by the contractor	Motion Passed to assess penalty Motion: Greg Bonfiglio 2 nd : Aletha Wagner
Gary Shumaker LLC	66	1	\$3,750.00	30 Day report submitted late by the contractor	Motion Passed to assess penalty Motion: Greg Bonfiglio 2 nd : Abby Buchhop 1-Abstain (Mike Posadny)
<u>Closed</u>					
Ryder Transportaion			\$1,840.00		Paid/Closed

NEW BUSINESS

Mike Frey announced the next LEPC term begins in September. The positions of Chair and Vice Chair need to be filled.

Cara Maney, presented the new system for taking 30 minute spill calls.

Jon Parker announced the Cenovous Refinery will be holding an exercise in September 2023. The Exercise will surround Boom deployment at the refinery's marine dock.

ADJOURNMENT

Tim O'Brien adjourned at the hour of 1:00 P.M

Next Meeting-October12, 2023