

Lucas County Workforce Development Board
Meeting Minutes for: August 23, 2023, 2:00PM
Location: Lucas County Shared Services Building
3737 W. Sylvania Ave.
Toledo, OH 43623

Board Member Roster

N	LaTonya Boyd	N	Karyn McConnell	P	David Takats
P	Khary Carson	P	Michelle McDougall		
P	Lee Daher	P	Valerie Moffitt		
P	Tom Demitrew	P	Teresa Moore		
P	Luke Grabel	P	Debra Morris		
P	Scott Hayes	P	Michael Pfeiffer		
P	Laura Jenkins	P	Scott Potter		
P	Matthew Kibler	P	Denise Smith		
P	Jeremy Knisley	P	Steven Stockdale		

Board of County Commissioners

P	Tina Skeldon Wozniak	N	Pete Gerken	N	Lisa Sobecki
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Staff, Visitors, and Others

P	Tonia Saunders	P	Alexus Miller-Schmenk		
P	Josh Thurston	P	Burma Stewart		
P	Dana Pierce	P	Dave Timmerman		
P	Darlene White	P	Monica Easterling		
P	Angela Miller				

Call to Order

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Scott Hayes on August 23, 2023 at 2:00 pm. It was determined by a roll call voice vote that quorum was reached.

Approval of Minutes

Chair Hayes and board members took a few minutes to introduce themselves to discuss their business and involvement on the WD. Board Chair Hayes allowed a few moments for the Board to review the minutes of the June 28, 2023 meeting of the full Board and asked for a motion to approve. A motion was made by Lee Daher and seconded by Steven Stockdale. The motion passed by unanimous vote.

Policy Updates

CCMEP Needs Additional Assistance Policy

The Board was briefed by Burma Stewart, Department of Planning and Development Deputy Director on the new policy. Ms. Stewart stated that in May the Ohio Office of Workforce Development made all local areas aware of a series of policies that are

required as part of the CCMEP Plan. The policy defines individuals who need additional assistance and provides a list of qualifying factors that would make them eligible. The policy also specifies that no more than 5% of the in-school youth who are receiving WIOA funding can be classified as needing additional assistance. The policy also clarifies for staff the types of documentation that must be obtained to support the need.

Board Member Daher asked if there was anything we needed to do become compliant. Deputy Director Stewart answered that DPD had lacked this policy and were following state guidance to pass this policy.

Board Chair Hayes asked if this changed any of CCMEP's day to day work and Deputy Director Stewart answered that it does not and that the program is already engaging in these activities.

A motion to accept the policy was made by Steve Stockdale and seconded by Denise Smith. The motion was passed by unanimous vote.

Strategic Plan Goal 1: Prepare a pipeline of work-ready individuals based on the needs of employers

Career Services -- Chair Hayes pointed out that the included reports were informational and required no board action.

WorkReady Lucas County - The WorkReady Lucas County progress report was included for review by the Board and required no board action.

Director Saunders discussed with the Board that Lucas County will be receiving an award and national recognition for maintaining our National Career Readiness Certificate(NCRC) goals. Lucas County will be receive the award at the national NCRC conference held in Nashville on October 4-6, 2023. This award will set Lucas County apart from other counties in the state when it comes to attracting businesses and new development.

Strategic Plan Goal 2: Provide proactive and adaptable business services and solutions through meaningful employer engagement

Incumbent/On-the-Job Training - Chair Hayes pointed out that the included reports were informational and required no board action.

Deputy Director Stewart gave an update on current rapid response actions being taken by DPD. Chair Hayes asked about layoffs at Yellow Transportation and the effect locally. Ms. Stewart said that we were engaged with impacted workers from Yellow Corp. and would be hosting a re-employment session the next day and 173 workers will be laid off locally, however most of the CDL drivers have found other employment and we will be focusing on helping office staff find other employment. There was discussion on the types of occupations of the Yellow Corp. workers.

Vice Chair Moffitt asked if there was any reason why we thought some re-employment sessions were more attended than others were. Ms. Stewart answered that the type of

services we provide depends on the employer, for example, Heartland Healthcare was very receptive to ensuring that their entire workforce was invited and had multiple opportunities to engage in the services.

Tonia Saunders shared that the Lucas County Rapid Response team has collaborated and worked well with the State Rapid Response Coordinator to maximize contact and follow-up with the employer and provide wrap-around services.

Business Services Update - Chair Hayes pointed out that the included reports were informational and required no board action.

Deputy Director Stewart gave an update on two hiring events at the Shared Services Building including RES and Stellantis. A discussion took place about a future rapid response action with Sunbeam Products (Calphalon Plant) in Wood County that would affect Lucas County residents.

No other questions from the board.

Strategic Plan Goal 3: Provide holistic, customer-centric, streamlined, and team-based career services

Adult and Dislocated Workers - Chair Hayes pointed out that the included reports were informational and required no board action.

CCMEP Youth Program - Chair Hayes pointed out that the included reports were informational and required no board action. Chair Hayes asked staff about the Youth Summer program. CCMEP staff answered that the program is nearly over with just a few students still working. New employers such as Michaels Bakery were brought on board this year and did a great job.

No questions from the board.

Strategic Plan 4: Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication

One-Stop Outreach and Engagement - Chair Hayes pointed out that the included reports were informational and required no board action.

Darlene White from Harbor told the board about an increase in new registered clients and subsequent visits. Customers are coming back and finding that the resources available are useful. Ms. White also discussed an uptick in unemployment services. Director Saunders gave an update on the state's activities around unemployment and how they are trying to serve customers better. DPD is working with The state unemployment office will be reaching out talking with all OMJ center managers to provide updates and training tools enhance their knowledge on unemployment activities. Director Saunders shared that unemployment fraud activity still exists and continues to present problems to UI claimants seeking unemployment compensation. The Ohio Workforce Association asked the state to provide some best practices and documentation that can be distributed at the OMJ centers to UI claimants.

Financial Report

Chair Hayes pointed out that the included reports were informational and required no board action.

Other Business

Chair Hayes and Director Saunders gave an update on the Board re-appointment process.

Chair Hayes and Director Saunders gave an update regarding ODJFS Director Damschroeder's visit, which included a roundtable discussion and tour of the building.

Vice Chair Moffitt gave an update on the RFP Review Committee and the process for the Career Services RFP that is up for bid in 2024. A request was made to board members to assist with the committee with the Career Services RFP review and selection. There was discussion on the contracting services with external partners.

Chair Hayes recognized retiring County Commissioner Tina Skeldon Wozniak for recognition on her years of service.

Hearing no other business, Chair Hayes called for a motion to adjourn the meeting that was made by Lee Daher, seconded by Jeremy Knisley, and approved by unanimous voice vote by the board. The meeting was adjourned at 3:09 pm.