

**Q1: Who can submit feedback through this form?** A: Both internal staff and members of the community can use this form to provide feedback.

**Q2: What kind of feedback can I submit?** A: We welcome feedback on various topics such as suggestions, concerns, or expressions of gratitude related to our organization's activities and services.

**Q3: How should internal staff refer to harassment and ethics issues?** A: If you are an internal staff member and have a harassment or ethics concern, please follow our established procedures by contacting the Human Resources department. On the feedback form, you will find links to the relevant HR resources for immediate assistance.

**Q4: What are some examples of acceptable feedback for this form?** A: Here are a few examples of the types of feedback that are acceptable:

- "I have an idea for a public event that could engage our community."
- "I have a concern about the current state of our family services and would like to share my thoughts."
- "I wanted to express my gratitude and say thank you for the commissioner's support on a recent initiative."
- "I am new to voting and need to find my polling site. Can you help me?"
- "Where can I get connected to immigrant or refugees that are new to the area?"

**Q5: Can I remain anonymous when submitting feedback?** A: Yes, you have the option to submit feedback anonymously if you prefer. However, providing your contact information allows us to follow up with you if needed and ensures a more effective resolution process.

**Q6: How will my feedback be handled?** A: All feedback received through this form is taken seriously and will be reviewed by the appropriate department or team. We strive to respond to feedback in a timely manner and take necessary actions to address any issues or implement valuable suggestions.

**Q7: Is there a specific timeframe for receiving a response to my feedback?** A: While we aim to respond as quickly as possible, the response time may vary depending on the nature and volume of feedback received. Rest assured, your feedback is important to us, and we will make every effort to provide a timely response.