



In The Court of Common Pleas, Lucas County, Ohio
Juvenile Division

Case Number: _____

IN THE MATTER OF:

MOTION TO PREPARE TRANSCRIPT(S)

Petitioner's Name

Respondent's Name

DOB Last 4 Digits of SS #

DOB Last 4 Digits of SS #

Street Address

Street Address

City, State, Zip

City, State, Zip

Instructions: This form is to be used by a party to request the Court Reporter prepare a transcript of original court proceedings.
*A Transcript Fee Schedule reflecting the various costs associated with ordering and preparing a transcript is available upon request at the Juvenile Clerk's Office, on the Juvenile Court's website under Forms, Filing & Various Filing Instructions, or by calling (419) 213-6755.

Now comes the Petitioner, _____, *Pro Se*, and requests that this Court order the official court reporter to prepare a transcript in the above-captioned case.

Petitioner specifically requests a transcript of:

Date(s) and Time(s) of Hearing(s) *Name of Judge/Magistrate*

for the purposes of ☐ **an Appeal**, ☐ **an Objection**, or ☐ **Other** _____

Petitioner further states that he/she: (*check one*)

☐ **is indigent, has filed the affidavit of indigency with the Court**, is unable to pay the costs* of the preparation of the transcript for the above stated purpose, and requests that the transcript be prepared at the State's expense. ***NOTE: Transcripts may be provided at the State's expense only in limited circumstances as outlined under Ohio Law; otherwise Petitioner is responsible for transcript costs.***

☐ **is not indigent** and is able to pay the costs* of the preparation of the transcript for the above-stated purpose.

Petitioner's Signature Date

CERTIFICATE OF SERVICE

TO THE CLERK: I certify that I have served a copy of the foregoing Motion upon the following persons at the following addresses by regular mail:

Name: _____
Address: _____

Phone: _____

Name: _____
Address: _____

Phone: _____

Name: _____
Address: _____

Phone: _____

Name: _____
Address: _____

Phone: _____

Name: _____
Address: _____

Phone: _____

Name: _____
Address: _____

Phone: _____

Petitioner's Signature Date