

In The Court of Common Pleas, Lucas County, Ohio  
Juvenile Division

Case Number: \_\_\_\_\_

**IN THE MATTER OF:**

**MOTION TO PREPARE TRANSCRIPT(S)**

Petitioner's Name \_\_\_\_\_  
DOB \_\_\_\_\_ Last 4 Digits of SS # \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Respondent's Name \_\_\_\_\_  
DOB \_\_\_\_\_ Last 4 Digits of SS # \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

**Instructions:** This form is to be used by a party to request the Court Reporter prepare a transcript of original court proceedings.

\*A Transcript Fee Schedule reflecting the various costs associated with ordering and preparing a transcript is available upon request at the Juvenile Clerk's Office, on the Juvenile Court's website under Forms, Filing & Various Filing Instructions, or by calling (419) 213-6755.

Now comes the Petitioner, \_\_\_\_\_, *Pro Se*, and requests that this Court order the official court reporter to prepare a transcript in the above-captioned case.

Petitioner specifically requests a transcript of:

Date(s) and Time(s) of Hearing(s)

Name of Judge/Magistrate

for the purposes of  **an Appeal**,  **an Objection**, or  **Other** \_\_\_\_\_

Petitioner further states that he/she: (check one)

**is indigent, has filed the affidavit of indigency with the Court**, is unable to pay the costs\* of the preparation of the transcript for the above stated purpose, and requests that the transcript be prepared at the State's expense. **NOTE: Transcripts may be provided at the State's expense only in limited circumstances as outlined under Ohio Law; otherwise Petitioner is responsible for transcript costs.**

**is not indigent** and is able to pay the costs\* of the preparation of the transcript for the above-stated purpose.

Petitioner's Signature \_\_\_\_\_

Date \_\_\_\_\_

### **CERTIFICATE OF SERVICE**

**TO THE CLERK:** I certify that I have served a copy of the foregoing Motion upon the following persons at the following addresses by regular mail:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Petitioner's Signature

Date