

Lucas County Workforce Development Board
Meeting Minutes for: April 26, 2023, 2:00PM
Location: Lucas County Shared Services Building
3737 W. Sylvania Ave.
Toledo, OH 43623

Board Member Roster

N	LaTonya Boyd	P	Karyn McConnell	N	Steven Stockdale
P	Khary Carson	P	Michelle McDougall	N	David Takats
P	Lee Daher	N	Valerie Moffitt	N	Kristy Valleroy
P	Tom Demitrew	P	Teresa Moore	N	Ryan Webb
N	Luke Grabel	N	Debra Morris		
P	Scott Hayes	N	Andrew Newby		
P	Laura Jenkins	P	Michael Pfeiffer		
N	Matthew Kibler	P	Scott Potter		
P	Jeremy Knisley	P	Denise Smith		

Board of County Commissioners

P	Tina Skeldon Wozniak	N	Pete Gerken	N	Lisa Sobecki
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Staff, Visitors, and Others

P	David Glaza	P	Tonia Saunders	P	Donna Jablonski
P	Josh Thurston	P	Burma Stewart	P	Rachel Hannon
P	Dana Pierce	P	Dave Timmerman		
P	Darlene White	P	Katie Perry		
P	Angela Miller	P	Stephanie Stoler		

Call to Order

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Lee Daher on April 26, 2023 at 2:25 pm. It was determined by a roll call voice vote that quorum was reached.

Approval of Minutes

Chair Daher allowed a few moments for the Board to review the minutes of the February 8, 2023 meeting of the full Board and asked for a motion to approve. A motion was made by Teresa Moore and seconded by Michelle McGougall. The motion passed by unanimous vote.

Policy Updates

CCMEP Appropriateness Policy

The Board was briefed by Burma Stewart, Department of Planning and Development Deputy Director on the new policy. Ms. Stewart pointed out that this policy was designed to define appropriateness as it relates to the ability of Lucas County residents aged 14 to 24 to access CCMEP services. The State's Office of Workforce Development's CCMEP

unit reviewed and provided guidance on the policy and it aligns with other areas throughout the state.

Board member Hayes asked about disqualifiers youth are experiencing. Rachel Hannon from Harbor answered that most disqualifiers are either a participant already has a good paying job, or has the education needed for a job but want to do something else.

Deputy Director Stewart added that the goal of the program is employment in an In-Demand field.

Director Saunders added that it is important to be mindful of state cuts in the future and being able to serve the most in need to ensure that the wrap-around services are getting to the people with educational and employment barriers.

A discussion was had on opportunities for customers to use WIOA funding to career ladder.

Chair Daher asked if this policy would put us in line with other areas around the state. Deputy Director Stewart answered that the state is recommending all areas pass a appropriateness policy and the policy was vetted through the state CCMEP office.

A motion to accept the policy was made by Scott Hayes and seconded by Laura Jenkins. The motion was passed by unanimous vote.

By-Law Update

A change to the By-laws to incorporate a hybrid meeting option for Workforce Board meetings. A Motion to accept the By-law change was made by Karyn McConnell and seconded by Laura Jenkins. The motion was passed by unanimous vote.

A discussion was had regarding using more hybrid meetings while also encouraging participation in the future for Board meetings.

Strategic Plan Goal 1: Prepare a pipeline of work-ready individuals based on the needs of employers

Career Services -- Chair Daher pointed out that the included reports were informational and required no board action.

WorkReady Lucas County - The WorkReady Lucas County progress report was included for review by the Board and required no board action.

A discussion was had on the state-wide OMJ Facebook problems and the social media outreach and the efforts being made by the state to remedy the situation.

Strategic Plan Goal 2: Provide proactive and adaptable business services and solutions through meaningful employer engagement

Incumbent/On-the-Job Training - Chair Daher pointed out that the included reports were informational and required no board action.

Business Services Update - Deputy Director Burma Stewart reported the office received 3 Rapid Response notices from the state for St. Luke's Hospital, David's Bridal, and ProMedica. Five re-employment sessions were held for impacted workers at St. Luke's Hospital.

No other questions from the board.

Strategic Plan Goal 3: Provide holistic, customer-centric, streamlined, and team-based career services

Adult and Dislocated Workers - Chair Daher pointed out that the included reports were informational and required no board action.

CCMEP Youth Program - Chair Daher pointed out that the included reports were informational and required no board action.

No questions from the Board.

Strategic Plan 4: Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication

Youth Summer Employment Partnership between City of Toledo and Lucas County

Commissioner Wozniak gave an update on the Youth Summer employment Partnership between the City of Toledo and the County to increase numbers of participants in the Summer Youth Program. Rachael Hannon gave an update on the Summer CCMEP program through Harbor. Stephanie Stoler from Lucas County JFS and Director Saunders gave an update on the TANF Summer Youth Job Program which is administered by Pathway. Discussion was had on other summer employment opportunities that exist for youth in Toledo.

SNAP Resource and Job Fair Update

Stephanie Stoler from Lucas County JFS gave an update to the Board on the SNAP Resource and Job Fair events that took place at 3737 W Sylvania in March 2023. The resource and job fair was targeted towards residents receiving SNAP benefits that were cut at the end of February. The fair was a success with over 230 individuals attending. Deputy Director added that the job seeker survey results were included in the packet. Ms. Stoler also gave an update on resources and services available at Lucas County JFS.

One-Stop Outreach and Engagement

Darlene White from Harbor gave an update on outreach and engagement activities at the OMJLC Center. Darlene discussed walk in traffic at the OMJLC center and the staff's ability to work well with the population. Summer outreach hours and locations at the Toledo Public Library (TPL) is currently under discussion.

Darlene also spoke about the outreach into empowerment zones throughout Lucas County and looking for creative solutions to serve these areas. OMJLC is looking to

partner with a number of community organizations to enhance the number of individuals that they provide services to.

Darlene also gave an update on the third Wednesday re-entry programs happening at the OMJ Center and an upcoming partnership with the Area Office on Aging to provide job services to seniors in the community.

Financial Report

Dave Glaza gave an update on the financial report to the Board as of March 31st. Dave updated the Board on a summary of contracts and agreements with individual training agreements. An update on customized training contracts was included as is the Youth employment update.

The Board discussed the money being spent on different trainings and how we can prioritize the work of the staff. Board members asked whether students could be moved to apprenticeship programs throughout Lucas County. Director Saunders stated that we provide all options and the customer has the choice to choose what program to attend.

Other Business

Tonia Saunders updated the board regarding an update on Board nominations and elections. Board chair and vice chair are up for nominations and the elections would take place at the next scheduled meeting June 28th.

Tonia Saunders gave an update on Board orientation happening May 23rd at 10am put on by the State of Ohio.

Tonia Saunders also gave an update on the OWA Day at the Statehouse happening on May 23rd in Columbus. Attending will be members of the Board, Tonia Saunders and Josh Thurston.

Tonia Saunders gave an update on the Toledo Lucas County Public Library MOU. The MOU was passed by the commissioners and is part of the WIOA requirements for engaging communities. The agreement is for two years with a one year renewal option.

A question was asked about board committees, Chair Daher answered that the leadership is still weighing options and will revisit after the elections in June.

Members of the Board discussed how to increase Board attendance and how to ensure that Board members are engaged in Board activities.

Hearing no other business, Chair Daher called for a motion to adjourn the meeting that was made by Scott Hayes, seconded by Lee Daher, and approved by unanimous voice vote by the board. The meeting was adjourned at 3:57 pm.