	Policy #:	Section: **Security**
	Date Issued:	Name: **IT Policy Governance**
	Date Revised:	Contact: **Director, Lucas County Information Services**

Title:	**Data Processing Board IT Policy Governance**
Affected Agencies:	Countywide
Keywords:	Policy, Governance, Review
Sponsoring Agency:	Lucas County Information Services (LCIS)

Approved by the Data Processing Board 4/7/2022

Lucas County IT policies are governed by the Lucas County Data Processing Board.

1. Annual Policy Review
    a. The policies will be presented to and reviewed by the Data Processing Board Policy Sub-committee each January as an agenda item, and approved/renewed at each February Data Processing Board meeting.

2. Review will address whether or not:
    a. There is an ongoing need for the policy in relation to its stated purpose and goals and that it remains consistent in relation to the Data Processing Board's overall governance plan.
    b. There is compliance in terms of the way that the policy is being governed and/or followed.
    c. There is a potential need to change the policy so as to improve its effectiveness or otherwise to clarify relevant documentation.
    d. There is a potential need to change the policy to ensure it is up to date and aligns with best practice in industry.
    e. There is compliance with other legislative requirements.
    f. There is a need to change the implementation process, for instance, when additional communication or staff training activities could be required.

3. Suggestions for Policy additions, changes, deletions, or replacements because of policy gaps, Legislative change, or other Issues identified should be submitted to the Data Processing Board in writing and include all supporting documentation, for review, discussion and approval at a monthly Data Processing Board meeting.