



**LOCAL EMERGENCY PLANING COMMITTEE
LUCAS COUNTY, OHIO**

**Meeting Minutes
January 13, 2022**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

Abby Buchhop moved to approve the October 14, 2021 minutes. Motion seconded by Julia Hume. With all "ayes" and no "nays" minutes are approved as distributed.

OLD BUSINESS

Mike Frey updated the Committee on the LEPC 30 Minute Notification Line. A new phone number of (419) 213-6502 has been created for reporting spills. The new line will be manned by Lucas County EMA, LEPC and Regional 911.

SUBCOMMITTEE REPORTS

Executive Committee

LEPC By-Laws Tim O'Brien presented the revised LEPC By-Laws. The revision focuses on a definition and mechanism for appointing the LEPC Secretary Position.

Motion

Matt Krause moved to approve the By-Laws amendment. Juila Hume seconded the Motion. There being no objections, the motion was approved by unanimous consent.

Finance Coordinator

Financial Report Mike Frey presented the end of year 2021 financial report.

Grants Coordinator

SERC Grant Mike Frey presented the SERC Grant application. The SERC Grant is the LEPC's primary operating funding. Mike Frey called for a motion to submit the SERC Grant application to Ohio EPA.

Motion

Greg Bonfiglio moved to submit the grant application. Jim Ambergey seconded the Motion. There being no objections, the motion was approved by unanimous consent.

Plan Review Coordinator

Mike Frey presented the Hazardous Materials plan for annual review.

Motion

Julia Hume moved to submit the Hazardous Materials Plan for formal review to Ohio SERC. Abby Buchhop seconded the Motion. There being no objections, the motion was approved by unanimous consent.

Information Coordinator

Abby Buchhop reports the LEPC has received 13 information requests for information since last LEPC meeting.

Emergency Coordinator

No Report.

Training Coordinator

2022 Facility Workshop Mike Frey informed the committee that the LEPC and City of Toledo Division of Environmental Services are collaborating on workshop for Spring 2022. The focus of this workshop will be Spill Response. Speakers will be from State, Federal, and Local.

Exercise Committee

Abby Buchhop updated the committee on the LEPC Tabletop Exercise. Due to a rise in COVID-19 cases and strain on local resources, the LEPC is not able to complete the scheduled exercise in January. Mike Frey described the mechanism to request an exemption from exercises with the SERC.

Motion

Julia Hume moved that the LEPC should request from SERC an exemption from the SFY 2022 exercise. Matt Krause seconded the Motion. There being no objections, the motion was approved by unanimous consent.

Compliance Committee

No Report

NEW BUSINESS

Mike Frey informed the committee that OHIO EPA has implemented a new website.

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:52 p.m.

Next Meeting

April 14, 2021 12:15 p.m.