

REGULAR BOARD MEETING AGENDA

Date: **Tuesday, June 14, 2022**

Time: **1:30 pm.**

Location: **LCGSB Offices: 701 Adams Street, Suite 850, Toledo, OH 43604**

**** Please note that all 2022 LCGSB Board Meetings and Meeting Minutes are posted on:**

[Guardianship Services Board | Lucas County, OH - Official Website](#)

I. Call to Order (time to be noted):

II. Roll Call:

Timothy Goyer-
Katherine Thomas-
Silvia Snyder-
Cynthia Frye-

III. Confirm presence of a quorum necessary to conduct the business of the LCGSB:

IV. Acknowledge Guest Participants, if any, along with Executive Director, in attendance:

V. Approval of Agenda:

a. Action:

Motion: I move approval of the Agenda.

Second: I second the motion to approve the Agenda.

Discussion:

Roll call vote:

Timothy Goyer-
Katherine Thomas-
Silvia Snyder-
Cynthia Frye-

Motion outcome:

VI. Secretary Report:

a. Meeting Minutes:

a. Action:

Motion: I move approval of the April 26, 2022 Regular Meeting Minutes.

Second: I second the motion to approve the Minutes from April 26, 2022.

Discussion:

Roll call vote:

Timothy Goyer-

Katherine Thomas-

Silvia Snyder-

Cynthia Frye-

Motion outcome:

VII. Chair Report:

- a. New Board Member Efforts- Meeting Recap (Reported by Executive Director). See attached Board Member Sample Letter.

VIII. Executive Director Report:

- a. Update Board on SW Internship status.
- b. Update Board on meeting between Tim Goyer, Lana Tyrrell (Budget Analyst) and Executive Director. See attached Lana Tyrrell Budget Report Update through April, 2022.
- c. Board review of clarifying policy language drafts for both Vacation and Sick Time policies (copies available at meeting). Vote to accept and approve at July Board Meeting.
- d. Report and update on current status of LCGSB and numbers of active clients and status of referrals.
- e. New Job Postings: Case Manager position is currently posted (Hiring 3 CM's) with interviews to begin mid-June; One (1) Intake Referral Specialist position is to be posted online by HR on 6/14/2022.
- f. Focus for 2nd Quarter (Report) will be on further developing/clarifying outcomes and strategies for our clients within the Social Work department. These outcomes and strategies will be reported in the 2nd Quarter Report to the Board and Funders. Jennifer Peer to Update on outcomes and strategy within SW Department.

IX. Treasurer Report:

- a. LCGSB Budget Report- Tim Goyer – See attached Lana Tyrrell Budget Report through April, 2022. Tim Goyer provided input into new report design at meeting. Improved clarity and easy to read for 2022 Budget information.
- b. 2022 Funding Received
 - MHR SB - \$68,750.00 paid \$68,750.00 January-March 2022
 - MHR SB - \$68,750.00 paid \$68,750.00 April-June 2022

LCBDD – Invoiced \$137,500.00 paid \$137,500.00 for first half of 2022.

X. Action Plan:

Executive Director:

Treasurer:

Secretary:

Board Chair

XI. Future Meeting Dates:

July 12, 2022 @ 1:30-3:30 pm @ LCGSB Offices.

August 9, 2022 @ 1:30-3:30 pm @ LCGSB Offices. PROPOSED CANCELLATION

September 13, 2022 @ 1:30-3:30 pm @ LCGSB Offices.

October 11, 2022 @ 1:30-3:30 pm @ LCGSB Offices. PROPOSED CANCELLATION

November 15, 2022 @ 1:30-3:30 pm @ LCGSB Offices.

December 13, 2022 @ 1:30-3:30 pm @ LCGSB Offices. PROPOSED CANCELLATION

*** Please refer to our Civic Plus Official Website for the calendar widget for all Board Meetings and Activities**

XII. Enter Executive Session: (To Discuss Confidential Client Legal Matter)

Motion to Enter Executive Session (visitors must exit LCGSB office suite into the hallway)

Motion to Exit Executive Session

XIII. New Business

XIV. Open Session

XV. Adjournment (time to be noted)

