

In The Court of Common Pleas, Lucas County, Ohio
Domestic Relations Division

PRAECIPE FOR SERVICE

Case Number: _____

To the Clerk:

Please serve the following party/person: _____

Service to be made by:

- ☐ Ordinary Mail with Certificate of Mailing
- ☐ Certified Mail
- ☐ Personal Service
- ☐ Private Process Server (must include copy of standing order)
- ☐ Publication (must include required affidavit)
- ☐ Special Instructions for Clerk:

Address for service:

Street Address

City State Zip Code

Party Requesting Service (signature)

Attorney Requesting Service (signature)

OR

Party Requesting Service (printed name)

Attorney Requesting Service (printed name)