

**In The Court of Common Pleas, Lucas County, Ohio
Domestic Relations Division**

PRAECIPE FOR SERVICE

Case Number: _____

To the Clerk:

Please serve the following party/person: _____

Service to be made by:

- Ordinary Mail with Certificate of Mailing
- Certified Mail
- Personal Service
- Private Process Server (must include copy of standing order)
- Publication (must include required affidavit)
- Special Instructions for Clerk:

Address for service:

Street Address

Party Requesting Service (signature)

Attorney Requesting Service (signature)

OR

Party Requesting Service (printed name)

Attorney Requesting Service (printed name)