



Local Emergency
Planning Committee

Tim O'Brien
Chair
Greg Tillman
Vice Chair
Greg Bonfiglio
Secretary

**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**Meeting Minutes
January 14, 2021**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

Tony Sloma moved to approve January 8, 2020 minutes. Motion seconded by Michelle Hughes. With all "ayes" and no "nays" minutes are approved as distributed.

OLD BUSINESS

None.

SUBCOMMITTEE REPORTS

Executive Committee

Data Management Project Mike Frey informed the Committee that the work has been completed on converting the 30 Minute and 30 Day Spill Reports into a digital format. Paperwork to destroy the old spill reports per the LEPC Records Retention Policy was submitted.

Finance Coordinator

Financial Report No Report

Grants Coordinator

SERC Grant Application – Mike Frey presented the annual SERC Grant Application to the Committee.

Motion

Ralph Shearn moved to approve submitting the SERC Grant Application to Ohio EPA. Tony Sloma seconded the motion. There being no objections, the motion was approved by unanimous consent.

Plan Review Coordinator

Mike Frey presented the 2020 Hazardous Materials Plan letter of concurrence to the Committee. There were no major recommendations based on the State's review of the Plan.

Mike Frey discussed the 2021 Hazardous Materials Plan submission. It was recommended to the board that the LEPC should submit a no change letter in 2021 and plan to submit the full plan in January 2022.

Information Coordinator

Mike Frey reported all requests for information have been fulfilled.

Emergency Coordinator

Michelle Hughes-Tucker had no update.

Training Coordinator

Michelle Hughes reported the LEPC will not be holding a Summer Industry Training

Exercise Committee

Mike Frey reported the State Emergency Response Commission has determined that no penalty will be assessed to Counties that are not able to complete an exercise prior to June 30, 2021. The LEPC will forgo an exercise at this time. The Exercise Committee will reconvene later in the year to discuss a possible tabletop in the fall.

Compliance Committee

Global Chemical Resources-Late 30 Minute Tony Sloma presented a Late 30 Minute Compliance Case. Global Chemical Resources was determined to be late in making the required 30 Minute Notification for a spill of Styrene.

Motion

Tony Sloma motioned to assess a late penalty of \$3,750.00 to Global Chemical Resources. Greg Tillman seconded the motion. There being no objections, the motion was approved by unanimous consent

NEW BUSINESS

Nothing to report

ADJOURNMENT

Tim O'Brien adjourned the Meeting at 12:45 PM.

Next Meeting

April 8, 2021 12:15 p.m. via Zoom.