



**LOCAL EMERGENCY PLANING COMMITTEE  
LUCAS COUNTY, OHIO**

**Meeting Minutes  
July 9, 2020**

**CALL TO ORDER**

Greg Tillman called the meeting to order at 12:15 p.m.

**APPROVAL OF MEETING MINUTES**

Abby Bucchop moved to approve January 9, 2020 minutes. Motion seconded by Julia Hume. With all “ayes” and no “nays” minutes are approved as distributed.

**OLD BUSINESS**

The April 9, 2020 LEPC meeting was canceled due to the coronavirus pandemic.

**SUBCOMMITTEE REPORTS**

**Executive Committee**

2020 Site Visits Mike Frey announced all remaining site visits for 2020 have been canceled. Mike expects site visits to restart in 2021.

Records Retention Contract Renewal Mike Frey informs the Committee the previous contract was inadvertently purged with the implementation of the new County financial system. Therefore, a new contract is necessary to complete the scanning of paper spill records to digital records. Discussion ensued.

***Motion***

*Julia Hume moved to approve a contract in amount of \$2,400.00 to complete spill report records retention project. Ben Pushka seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Finance Coordinator**

Financial Report Aletha Reshan reports that grants yet to be awarded. Moreover, Althea continues to discuss the LEPC budget review with the Lucas County Auditor’s Office.

SFY 2020 SERC Grant Financial Report Mike Frey reports no carry-over for neither LEPC Account SFY 2020 nor Fire Department Account SFY 2020.

### **Grants Coordinator**

HMEP Grant – Mike Frey reports Toledo Fire and Rescue Department has made two HMEP training requests; HAZMAT IQ and HAZMAT Tech Refresher. Both trainings are eligible for 80% Federal Department of Transportation reimbursement with a local LEPC 20% match.

#### ***Motion***

*Hannah Schwartz moved to approve both HAZMART IQ Training and HAZMAT Tech Refresher training. Abby Buchhop seconded the motion. With one abstention and no objections, the motion was approved.*

### **Plan Review Coordinator**

Mike Frey announced the plan due date is October 17, 2020. Distribution of the LEPC Plan will occur no less than 30-days before the October LEPC meeting.

### **Information Coordinator**

Abby Buchhop reports the LEPC received a request from U.S. Department of Homeland Security, Chemical Facility Anti-Terrorism Standards (CFATS) program for a comprehensive list of all Lucas County Tier II facilities and associated chemicals. Data request was granted.

### **Emergency Coordinator**

Michelle Hughes-Tucker had no update.

### **Training Coordinator**

Michelle Hughes-Tucker reports that all remaining training for 2020 is canceled. The next scheduled training will be facility workshop for fall 2021.

### **Exercise Committee**

Abby Buchhop reports the LEPC full-scale exercise is rescheduled to May 2021. Also being discussed is joint tabletop exercise with Fulton County for the next training cycle beginning July 1, 2021.

### **Compliance Committee**

Mike Frey reports the compliance sub-committee recommends that all penalties for late Tier II compliance cases for 2020 are waived. Discussion ensued.

#### ***Motion***

*Abby Buchhop moved to waive all 2020 late Tier II penalties. Hannah Schwartz seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**NEW BUSINESS**

Nothing to report

**ADJOURNMENT**

Greg Tillman adjourned at the hour of 12:52 p.m.

**Next Meeting**

October 8, 2020 12:15 p.m. via Zoom.