



Local Emergency
Planning Committee

Tim O'Brien
Chair
Greg Tillman
Vice Chair
Greg Bonfiglio
Secretary

**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**Regular Meeting Minutes
January 9, 2020**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

Hannah Schwartz moved to accept October 10, 2019 meeting minutes as circulated. Abby Buchhop seconded the motion. There being no objections, the motion is approved by unanimous consent.

OLD BUSINESS

Tim O'Brien had no old business update to report.

SUBCOMMITTEE REPORTS

Grants Coordinator

Mike Frey informs the Committee that February 1, 2020 is the deadline for the State Emergency Response Commission (SERC) grant application. This grant is the primary funding source for the LEPC. A resolution authorizing submittal of grant application is required of the LEPC membership. Discussion ensued.

Motion

Mike Froelich moved to approve a resolution authorizing submittal of SERC grant requesting \$71,375.00 Steve Spitler seconded the motion. There being no objections, the motion was approved by unanimous consent.

Finance Coordinator

Reporting for Aletha Reshan (absent) Mike Frey reports no expenditures and a full financial report will be presented at the April meeting.

Plan Review Coordinator

Mike Frey announced that minor revisions to the Hazardous Materials Plan continue. Plan will be available for review no less than 30-days before April 9, 2020 LEPC meeting.

Information Coordinator

Abby Buchhop reports the LEPC received 24 requests for information.

Emergency Coordinator

Michelle Hughes-Tucker had nothing to report.

Training Coordinator

Michelle Hughes-Tucker reports feedback from December LEPC Industry Workshop is positive. Another LEPC Industry Workshop for December 2020 is expected.

Exercise Committee

Abby Buchhop reminded the LEPC a full-scale exercise will occur on September 15, 2020. Planning meetings will begin in February and will continue monthly. New committee members are welcome. See Abby for details.

Compliance Committee

Mike Frey reported an update on two (2) open compliance cases.

One-Way Trucking Whereas multiple and every reasonable method to contact One-Way Trucking have failed, it is the recommendation of the compliance committee to dismiss the case with One-Way Trucking. Discussion ensued.

Motion

Hannah Schwartz moved to approve dismissal of One-Way Trucking compliance case.

Michelle Hughes-Tucker seconded the motion. There being no objections, the motion was approved by unanimous consent.

Mike's Trucking Citing economic hardship resulting from the spill incident and future financial duress a fine would impose, Mike's Trucking requests the fine is waived. Discussion ensued.

Motion

Abby Buchhop moved to approve dismissal of Mike's Trucking compliance case. Michelle Hughes-Tucker seconded the motion. There being no objections, the motion was approved by unanimous consent.

NEW BUSINESS**Citgo Petroleum**

Citgo Petroleum announced worst-case scenario exercise would occur summer 2020. Exact date is to be determined. Exercise is available for observation.

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:37 p.m.

Next Meeting

Thursday, April 9, 2020