

**Lucas County
Transportation Improvement District
Regular Meeting Board of Trustees**

Thursday, April 19, 2018 @ 2:00 P.M.

At the Lucas County Engineer's Office, 1049 S. McCord Road, Holland, Ohio

Minutes

- A. The meeting was called to order by Bill Brennan at 2:01 pm.
Attendance: Bill Brennan, Keith Earley, Paul Toth, Rich Martinko, Warren Henry
Absent: Edna Brown
Others: Rusty Schuermann, Mark Drennen, Jeff Lohse
(Mark Hurst via Skype)
- B. Motion by Keith Earley to approve the minutes from February 15, 2018 meeting, second by Warren Henry. Motion passed 5-0 with voting members present each voting yes thereon.
- C. LCTID Monthly Financial Report for February & March 2018 was reviewed by Mark Hurst, on February 28th, 2018 the fund balance was \$979,161.33, with \$109,979.84 in the general fund. On March 31st, 2018 the fund balance was \$972,275.08, with \$105,913.59 in the general fund. Mark Drennen provided and reviewed year to date activity spreadsheets for 2018. He also stated that the most recent ODOT reimbursement for Dorr Street design is forthcoming from ODOT for \$197,203.23 and reimbursement from ODOT Jobs & Commerce TID Grant of \$163,232 is also expected soon.

Mark Hurst reviewed the 2018 Audit for Auditor of State. He reported it was a clean audit with no findings. The management letter was signed by Keith, and the Auditor will post the audit in the near future.

Motion by Keith Earley to approve the February and March financial reports second by Paul Toth. Motion passed 5-0 with voting members present each voting yes thereon.

- D. Project Status Jeff Lohse
- US 20A Interchange
- Stage Two submittal is being delayed until August of 2018 to minimize conflicts with other work.
 - The right of way estimates include a worse case utility relocation reimbursement of \$4 million. A plan of action to address this is needed. LCTID was invoiced for PE services for right of way work including underground utility location, title work, etc.
 - Project status meeting with ODOT, Monclova Township, City of Maumee, & Lucas County to clarify construction funding schedule was held March 29th at ODOT #2. A better understanding with the Township was accomplished. Jeff also attended the Monclova Township Trustee executive meeting on April 2 to help clarify.
 - The LCTID received ODOT invoicing to complete project engineering and design work to which we obtained local partner funds last fall to cover. Details were explained.

- Discussed possible STPBG application for City of Maumee submittal for construction funds to help close the funding shortfall.
 - Intent to file for ODOT Office of Jobs & Commerce TID Grant
- Dorr Street Interchange
- Delay in the Stage Two Design submittal due to the roundabout designs at the exit ramps and the storage available on the ramps themselves. Have addressed ODOT Central Office questions, and awaiting direction.
 - Intent to file for ODOT Office of Jobs & Commerce TID Grant
 - Right of Way status tracked by monthly progress meetings. One parcel offer has been accepted and awaiting closing. The Dennis parcel is undergoing a liquidation of business due to the inheritance issues. LCTID right of way share cost being processed.
 - Funding partner agreement has been revised to address the Township comments and is back to them for next review.
 - A utility meeting with Toledo Edison was held. Need to remove trees for project between October of 2018 and end of March 2019 to allow utility relocation to start in August of 2019 due to bat requirements.
- Project Resolutions:
1. Motion by Paul Toth to approve LCTID resolution 2018-04 authorizing adoption and amendment of calendar year 2018 fund budget second by Keith Earley. Motion passed 5-0 with roll call vote with Paul Toth, Keith Earley, Warren Henry, Richard Martinko, and Bill Brennen each voting yes thereon.
 2. Motion by Warren Henry to approve LCTID resolution 2018-05 authorizing execution of amendment no. 1 to ODOT Memorandum of Understanding between LCTID and ODOT for Design and Environmental work for I-475 at US 20A (PID 99731), second by Rich Martinko. Motion passed 5-0 with roll call vote with Warren Henry, Richard Martinko, Paul Toth, Keith Earley, and Bill Brennen each voting yes thereon.
 3. Motion by Paul Toth to approve LCTID resolution 2018-06 authorizing amendment of resolution 2016-02 which authorized an agreement with Lucas County as a project funding partner for Dorr Street Interchange with I-475 Improvement Project, second by Rich Martinko. Motion passed 5-0 with roll call vote with Paul Toth, Richard Martinko, Warren Henry, Keith Earley, and Bill Brennen each voting yes thereon.
 4. Motion by Paul Toth to approve LCTID Reso 2018-07 authorizing fund level transfer from the general fund to the Dorr Street Interchange fund, second by Keith Earley. Motion passed 5-0 with roll call vote with Paul Toth, Keith Earley, Warren Henry, Richard Martinko, and Bill Brennen each voting yes thereon.
 5. Motion by Paul Toth to approve LCTID Reso 2018-08 authorizing contract modification #3 for engineering services for Dorr Street Interchange with I-475 Project, second by Keith Earley. Motion passed 5-0 with roll call vote with Paul Toth, Keith Earley, Warren Henry, Richard Martinko, and Bill Brennen each voting yes thereon.
 6. Motion by Paul Toth to approve LCTID Reso 2018-09 authorizing application for ODOT Office of Jobs & Commerce FY19 HB 26 funding for advancement of US 20A Interchange with I-475 Improvement Project.

(PID 99731), second by Keith Earley. Motion passed 5-0 with roll call vote with Paul Toth, Keith Earley, Warren Henry, Richard Martinko, and Bill Brennen each voting yes thereon.

7. Motion by Warren Henry to approve LCTID Reso 2018-10 authorizing application for ODOT Office of Jobs & Commerce FY19 HB 26 funding for advancement of Dorr Street Interchange with I-475 Improvement Project. (PID 99737), second by Rich Martinko. Motion passed 5-0 with roll call vote with Warren Henry, Richard Martinko, Paul Toth, Keith Earley, and Bill Brennen each voting yes thereon.

E. Other Business

- Status of Ohio House & Ohio Senate appointment to LCTID
- LCTID Board members for the next term, April 24, 2018 through April 24, 2020. Warren Henry was not reappointed to the Board by the Lucas County Commissioners (BLCC) who approved Abby Arnold, Deputy Chief of Staff for the City of Toledo Office of Mayor as his replacement.

G. Public Comment

- H. Next Meeting ~ Thursday May 17, 2018 @ 2:00pm at the Lucas County Engineer's Office, 1049 S. McCord Road, Building A Conference Room, Holland OH 43528

- I. Adjournment at 3:05 pm