

MEDICAL SCHEDULE

1. The parent responsible for the cost of health insurance shall be specifically named in the court order. The responsibility to maintain health insurance coverage shall continue until further order of the court or until the emancipation of the minor child.
2. When a parent obtains health insurance coverage they shall provide to the other parent a copy of the insurance cards, benefits information and a list of health care providers if required under the policy.
3. Definitions:
 - A. "Cash medical support" means an amount ordered to be paid in a child support order toward the ordinary medical expenses incurred during a calendar year.
 - B. "Ordinary medical expenses" are copayments and deductibles, and uninsured medical-related costs for the children of the order.
 - C. "Extraordinary medical expenses" are any uninsured medical expenses incurred for a child during a calendar year that exceed the total annual cash medical support amount owed by the parents during that year.
4. Each calendar year, it shall be the responsibility of the person receiving cash medical support to pay the annual cash medical amount, for all ordinary medical expenses incurred, for each child. (Child Support Worksheet, Line 23a divided by the number of minor children, if not otherwise stated in a court order or entry). If there is no child support order, each parent shall pay 50% of all medical expenses per year.
5. The person receiving cash medical support must notify and provide written proof to the other parent when the annual cash medical amount, per child, has been paid. Thereafter, each parent shall be responsible to pay a percentage of extraordinary medical expenses as set forth in their child support obligation, or if not otherwise specified then pursuant to the income shares percentage in the Child Support Worksheet, Line 17. After payment of the annual amount, the person receiving support shall provide to the other parent a copy of the bill within 30 days of the medical service or receipt of the bill for said service. The other parent must pay their percentage within 20 days of receipt and may either pay the provider directly if the bill has not been paid in full or reimburse the person receiving support. All notifications and exchange of medical bills or payment shall be transmitted electronically or by certified mail.
6. Example: The person receiving cash medical support has paid the annual amount as defined in paragraph 4 above for 1 of their children. Going forward, each parent must pay the percentage amount set forth in their child support obligation for medical expenses for that child. If the person receiving support has an obligation of 60% on Line 17 of their Worksheet, that person is responsible for 60% of the medical expenses and the other parent pays 40%. The person receiving support sends to the other parent a copy of the bill within 30 days of the medical service or receipt of the itemized medical bill. The other parent pays 40% of the total uninsured amount directly to the provider or by reimbursement within 20 days after receiving said bill.
7. Unless otherwise set forth in another court order, the person receiving cash medical support shall be responsible for scheduling all ordinary, necessary, routine treatment. When it is determined that the child will require extraordinary, non-emergency treatment, they shall notify the other parent in writing of the proposed course of treatment and the cost. The other parent may schedule an independent evaluation within 10 days of the written notice. Failure to promptly notify the other parent of extraordinary treatment may result in the court allocating the total amount of the medical expense to the person receiving support.
8. The child should be seen by an in-network physician under the health insurance plan. In non-emergency situations, any out-of-network costs shall be the financial responsibility of the individual incurring them.
9. The court reserves jurisdiction to apportion all medical expenses as it may determine is in the best interest of the minor child.
10. The parents shall cooperate in the preparation of all insurance forms to obtain reimbursement or payment of expenses. The parents shall comply with the court's Additional Order and Notice to Parties.