



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
November 16, 2017**

CALL TO ORDER

LEPC Vice-chairman Mike Froelich called the meeting to order at 12:20 p.m.

APPROVAL OF MEETING MINUTES

Motion made by Tony Sloma seconded by Steve Spittler, the Committee approved the minutes of the September 21, 2017 LEPC meeting as circulated.

OLD BUSINESS

Rescind Cost Recovery Policy

Following up on 30-day review period, Tony Sloma informs the Committee that LEPC has no authority to act as cost recovery agent. Therefore, Tony petitions the Committee revoke LEPC Policy No. 1002. Lucas County EMA will assume cost recovery responsibility in lieu of the LEPC. Discussion ensued

Motion

Motion by Tony Sloma and seconded by Greg Tillman, "Lucas County LEPC Policy No. 1002" which covers reimbursement of costs associated with response to hazardous materials emergencies shall be revoked. With all "ayes" and no "nays" motion is carried.

EXECUTIVE COMMITTEE

2018 LEPC Contractor Services

Mike Frey presented two (2) contracts for 2018 LEPC contractor services. The first contract covers, but is not limited to; SERC operating grant, exercises, notices, compliances, filling reports and subcommittee support. The other contract covers; data management of Tier II, hazard analysis plans and site visits. With no significant change in either contract, it is the unanimous recommendation of the Executive Committee that LEPC approve both agreements.

Motion

Motion by Pat Moomey and seconded by Michelle Hughes-Tucker to accept both LEPC Contractor Agreements for 2018 as presented. With all "ayes" and no "nays" motion is carried.

Data Management Contract Extension

Tony Sloma proposed extending existing data management agreement. Under this contact, historical paper spill files are archived and cataloged to electronic media. Such records will be retained will be for a period not less than the state of Ohio minimal standard. Discussion ensued

Motion

Motion made by Tony Sloma and seconded Dave Zvak to extend the Data Management Contract Extension for 2018 With all "ayes" and no "nays" motion is carried.

SUBCOMMITTE REPORTS

Finance Coordinator

Abby Curtis presented both the 2017 LEPC Budget Report and proposed 2018 LEPC Budget. Minor changes included Training expenditure and Federal Grant revenues. Mike Froelich opened the floor for discussion.

Motion

Motion made by Abby Curtis, seconded by Dave Zvak to approve the LEPC 2018 Budget. With all "ayes" and no "nays" motion is carried.

Grants Coordinator

Mike Frey had nothing new to report.

Plan Review Coordinator

Mike Frey reports the 2017 HAZMAT Plan has received "Notice of Concurrence" certification letter from the state of Ohio.

Information Coordinator

Pat Moomey reports the LEPC contactor has received 16 requests for information.

Emergency Coordinator

Michelle Hughes-Tucker had nothing new to report.

Training Coordinator

Michelle Hughes-Tucker and Mike Frey updated the Committee on the November 28, 2017 LEPC SARA Title III Workshop Training is open to private industry as well as local government employees with Emergency Planning and Community Right to Know (EPCRA) program

responsibilities, such as health, occupational safety, first response, environmental, and emergency management agencies.

Exercise Committee

Ohio EMA Letter of Concurrence Reporting for Aletha Reshan, Mike Froelich noted letter of concurrence and Lucas County Exercise Report from October 17, 2017 tabletop exercise

HAZMAT Conference On January 13, 2018 the 7th Annual Northwest Ohio HAZMAT Conference will be held at the University of Findlay. Contact Mike Frey at Lucas County LEPC to register.

Compliance Committee

Tony Sloma updated the LEPC on two (2) late 30-day spill report open compliance cases. Moreover, outstanding cases for BP Marine Terminal and National Flight are now closed.

Late 30-Day Reports Voice Vote

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
B&W Cartage	\$240.00	T. Sloma	R. Shearn	Motion Passed
Tenpoint Expedition	\$1,900.00	T. Sloma	A. Curtis	Motion Passed

* Abstentions; none

NEW BUSINESS

Letter from the LEPC Chair

Mike Froelich briefed the Committee on a letter from LPEC Chairman Tom O'Brien, specifically noting the National Fallen Firefighters Memorial and tribute to Toledo Firefighter's Steve Machinski and James Dickman.

ADJOURNMENT

Mike Froelich adjourned at the hour of 12:43

Next Meeting
January 18, 2018 12:15 p.m.