



**LOCAL EMERGENCY PLANNING COMMITTEE
LUCAS COUNTY, OHIO**

**MEETING MINUTES
November 17, 2016**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:17 p.m.

APPROVAL OF MEETING MINUTES

On motion by Aletha Reshan, seconded by Tony Sloma, the Committee approved the minutes of the September 15, 2016 LEPC meeting minutes as circulated.

OLD BUSINESS

Tim O'Brien had nothing to report

EXECUTIVE COMMITTEE

2017 Operations Contracts

LEPC Chair Tim O'Brien presented two (2) contracts for 2017 LEPC contractor services. The first contract covers, but is not limited to; SERC operating grant, exercises, notices, compliances, filling reports and subcommittee support. The other contract covers data management of Tier II, hazard analysis plans and site visits. With no significant change in either contract, it is the unanimous recommendation of the Executive Committee that both agreements are forwarded to the LEPC for discussion and vote.

Motion

On motion by Matt Krause and seconded by Tony Sloma both LEPC Contractor Agreements for 2017 are accepted as presented. With all "ayes" and no "nays" motion is carried.

SUBCOMMITTEE REPORTS

Finance Coordinator

Margo Schramm presented both the *2016 LEPC Budget Report* and proposed *2017 LEPC Budget*. Margo specifically noted a necessary re-appropriation of \$1,600.00 from 2016 budget from line item "*Miscellaneous*" to "*Contract Services*" to cover 2016 expenditures associated with Organization and Maintenance of Records. Tim O'Brien opened the floor for discussion.

Motion

On motion by Chief Kowalski, seconded by Tony Sloma the LEPC 2017 Budget and re-appropriation of 2016 Budget is approved as presented. With all "ayes" and no "nays" motion is carried.

Grants Coordinator

Mike Frey had nothing new to report.

Plan Review Coordinator

Anita Stechschulte reports Lucas County LEPC Chemical Emergency Response and Preparedness Plan meets and/or exceeds all State and Federal requirements.

Information Coordinator

Pat Moomey reports 16 information requests were made. All requests were forwarded to and handled by LEPC contractor.

Emergency Coordinator

Reporting for Michelle Hughes-Tucker, Mike Frey had nothing new to report.

Training Coordinator

Mike Frey updated the Committee on the December 1, 2016 LEPC Facility Workshop.

Topics include:

- Reporting Requirements and LEPC Compliance Policies
- Spill Prevention Control and Counter-Measure Planning
- Fire Inspections and HAZMAT Pre-Planning
- City of Toledo Pre-Treatment Program

Exercise Committee

Aletha Reshan informed the Committee the LEPC full scale exercise was delayed to October 6, 2016 This decision was made in consultation with and recommendation of the National Weather Service. Aletha remarked that level of support and cooperation was exceptional from all agencies. Likewise, Anita Stechschulte commented state of Ohio was also satisfied with exercise results.

Compliance Committee

Tony Sloma updated the LEPC on one (1) outstanding late 30-day report compliance case.

Late 30-Day Spill Reports Voice Vote

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
JB Hunt	\$725.00	T. Sloma	M. Schramm	Motion Passed

* Abstentions; M. Gerber

NEW BUSINESS

Exercise/Training Program Changes

Anita Stechschulte reports a change in exercise and training program which now allow a variance for horizontal pipeline exercises. Vertical pipeline exercises are still not allowed. See EMA and/or LEPC for additional information.

CITGO Petroleum Corporation

CITGO announced a “worst-case scenario” exercise tentatively scheduled for May or June 2017 CITGO solicited participation from emergency response agencies.

Ohio EPA

Mike Gerber reports a new Ohio EPA on-scene coordinator (OSC) will be assigned to respond to incidents in Northwest Ohio. To expedite response, request should be supplemented with supporting data information such as pictures and other relevant information.

US EPA

Jon Gulch reports that EPA Mapping program is now available on iOS (Apple) mobile devices such as iPhone, iPad, and iPod touch. EPA Mapping is also transitioning to dynamic maps.

ADJOURNMENT

Tim O’Brien adjourned at the hour of 13:04

Next Meeting
January 19, 2017 12:15 p.m.