



**LOCAL EMERGENCY PLANNING COMMITTEE  
LUCAS COUNTY, OHIO**

**MEETING MINUTES  
November 17, 2016**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:17 p.m.

**APPROVAL OF MEETING MINUTES**

On motion by Aletha Reshan, seconded by Tony Sloma, the Committee approved the minutes of the September 15, 2016 LEPC meeting minutes as circulated.

**OLD BUSINESS**

Tim O'Brien had nothing to report

**EXECUTIVE COMMITTEE**

**2017 Operations Contracts**

LEPC Chair Tim O'Brien presented two (2) contracts for 2017 LEPC contractor services. The first contract covers, but is not limited to; SERC operating grant, exercises, notices, compliances, filling reports and subcommittee support. The other contract covers data management of Tier II, hazard analysis plans and site visits. With no significant change in either contact, it is the unanimous recommendation of the Executive Committee that both agreements are forwarded to the LEPC for discussion and vote.

***Motion***

*On motion by Matt Krause and seconded by Tony Sloma both LEPC Contractor Agreements for 2017 are accepted as presented. With all "ayes" and no "nays" motion is carried.*

**SUBCOMMITTE REPORTS**

**Finance Coordinator**

Margo Schramm presented both the *2016 LEPC Budget Report* and proposed *2017 LEPC Budget*. Margo specifically noted a necessary re-appropriation of \$1,600.00 from 2016 budget from line item *"Miscellaneous"* to *"Contract Services"* to cover 2016 expenditures associated with Organization and Maintenance of Records. Tim O'Brien opened the floor for discussion.

***Motion***

*On motion by Chief Kowalski, seconded by Tony Sloma the LEPC 2017 Budget and re-appropriation of 2016 Budget is approved as presented. With all "ayes" and no "nays" motion is carried.*

**Grants Coordinator**

Mike Frey had nothing new to report.

**Plan Review Coordinator**

Anita Stechschulte reports Lucas County LEPC Chemical Emergency Response and Preparedness Plan meets and/or exceeds all State and Federal requirements.

**Information Coordinator**

Pat Moomey reports 16 information requests were made. All requests were forwarded to and handled by LEPC contractor.

**Emergency Coordinator**

Reporting for Michelle Hughes-Tucker, Mike Frey had nothing new to report.

**Training Coordinator**

Mike Frey updated the Committee on the December 1, 2016 LEPC Facility Workshop.

Topics include:

- Reporting Requirements and LEPC Compliance Policies
- Spill Prevention Control and Counter-Measure Planning
- Fire Inspections and HAZMAT Pre-Planning
- City of Toledo Pre-Treatment Program

**Exercise Committee**

Aletha Reshan informed the Committee the LEPC full scale exercise was delayed to October 6, 2016. This decision was made in consultation with and recommendation of the National Weather Service. Aletha remarked that level of support and cooperation was exceptional from all agencies. Likewise, Anita Stechschulte commented state of Ohio was also satisfied with exercise results.

**Compliance Committee**

Tony Sloma updated the LEPC on one (1) outstanding late 30-day report compliance case.

**Late 30-Day Spill Reports Voice Vote**

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
JB Hunt	\$725.00	T. Sloma	M. Schramm	Motion Passed

\* Abstentions; M. Gerber

## **NEW BUSINESS**

### **Exercise/Training Program Changes**

Anita Stechschulte reports a change in exercise and training program which now allow a variance for horizontal pipeline exercises. Vertical pipeline exercises are still not allowed. See EMA and/or LEPC for additional information.

### **CITGO Petroleum Corporation**

CITGO announced a “worst-case scenario” exercise tentatively scheduled for May or June 2017 CITGO solicited participation from emergency response agencies.

### **Ohio EPA**

Mike Gerber reports a new Ohio EPA on-scene coordinator (OSC) will be assigned to respond to incidents in Northwest Ohio. To expedite response, request should be supplemented with supporting data information such as pictures and other relevant information.

### **US EPA**

Jon Gulch reports that EPA Mapping program is now available on iOS (Apple) mobile devices such as iPhone, iPad, and iPod touch. EPA Mapping is also transitioning to dynamic maps.

## **ADJOURNMENT**

Tim O'Brien adjourned at the hour of 13:04

**Next Meeting**  
**January 19, 2017 12:15 p.m.**