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TO: ALL LUCAS COUNTY PARAMEDICS  
FROM: Jonathon Ziehr, NRP  
Lucas County EMS Continuing Education Program Administrator  
DATE: June 14, 2019  
SUBJECT: **Continuing Education – September 2019**

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I hope this letter finds each of you enjoying summer and all that it has to offer. As we look ahead to September, the planning and preparations for your ACLS Refresher are well underway. This being said, I would like to remind each of you that the class times are 0900-1700 (we will allow ample time for you to get lunch and return). There will be **NO MAKE-UP ACLS REFRESHERS FOR MISSED ATTENDANCE DURING SEPTEMBER CE**. Please schedule yourself a class to attend through your respective departments ASAP as class sizes are limited.

In preparation for your ACLS refresher please take time to review the ACLS provider manual located at your home fire station. There are additional books available at the training center should you be unable to locate one. Also, you must complete the **Mandatory Self-Assessment (Pre-test), print the completion certificate and bring it with you to your scheduled class**. Access to the self-assessment can be found at [www.heart.org/eccstudent](http://www.heart.org/eccstudent) using the access code **acls15** (information also found on page ii of the ACLS Manual).

I look forward to seeing you again in September. If you have any questions or comments please feel free to contact us at the continuing education training center. Have a GREAT, SAFE SUMMER!!!

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