

SE TIMES

Sanitary Engineer Department Newsletter

JUNE, 2018

SUMMER TIME!

8 tips that Stephen Covey suggests for groups to be successful:

1. **Talk Straight & Create Transparency** -Tell the truth in a way people can verify and leave the right impression. Err on the side of disclosure-no hidden agendas. The more people trust you, the faster you can work (think less red-tape).

2. **Demonstrate Respect & Show Loyalty** -Behave in ways that show fundamental respect for people. Exhibit caring and concern. Counterfeits- like faking respect or concern or, worse yet, showing respect for some (those who can help you), but not for all (those who can't) -diminish trust quickly.

3. **Right Wrongs** -Make things right when you're wrong. Apologize quickly. Make restitution where possible. Don't rationalize, deny, or justify wrongs, and never cover things up!

4. **Deliver Results & Practice Accountability** -Results give you instant credibility and instant trust. Don't over-promise and under-deliver, and don't make excuses for not delivering. Take responsibility for the results and hold yourself accountable.

5. **Get Better** -Continuously improve. Increase your capabilities. When people see you as a learning, growing organization; they develop confidence in your ability to succeed in a rapidly changing environment, enabling you to build high-trust relationships and move with incredible speed.

6. **Confront Reality & Clarify Expectations** -Lead out courageously in conversation and take the tough issues head-on. Then clarify expectations by creating a shared agreement about what is to be done up front. Pin down the specifics (results, deadlines, or dollars).

7. **Listen First** -Really listen (seek to understand the other person's thoughts, experience, and point of view), and do it first (before you diagnose, influence, or prescribe). Listening first and speaking last helps you make better decisions, directly impacting the positive track record you're building.

8. **Make and Keep Commitments** -Say what you're going to do, then do it. Keeping commitments is the quickest way to build trust in any relationship. Its opposite-to break commitments or violate promises-is without question, the quickest way to destroy trust.

Trust is free and priceless. Once established, trust increases speed and reduces cost in all relationships and transactions, making your group's mission- stable when it is most needed.

RECYCLING – Remember to recycle at work and at home.

BIRTHDAYS	June
Matt Choma (SE)	12
Alice Arnold (SW)	16
Robin Ratliff (SE)	24
Doug Romp (SE)	27
Lydia Elizondo (SW)	27
Robert Lawson (SE)	29
Pam Lawson (SE)	30
Jerome Hall (WR)	30

DEPT ANNIVERSARY	years
Marcia Malkin (WR)	29
Alice Arnold (SW)	12
Lou Posadny (SW)	12
Julie Riley (SW)	12
Terry Broshious (SW)	12
Tom Kralovic (SE)	12
Paul Nowak (SE)	12
Ken Malkowski (SE)	12

Wednesday, July 4, 2018 – INDEPENDENCE DAY Holiday

Thanks to the contributors of this newsletter and to ALL employees for your continued hard work!

SECTION HIGHLIGHTS

Sanitary Engineer Mission: *To provide customers with high quality, safe, cost effective, and sustainable - water and wastewater services in accordance with applicable Local, State and Federal requirements for a healthier today and a sustainable tomorrow.*

Administration (Next NBU mtg: **Monday, July 2nd @ 11am**)

Safety – **SAFETY FIRST!!!**

Budget – Procurement Cards have been distributed. Budget requests should begin soon. Be sure we identify any unusual expenses.

Training – PACP, LACP, MACP (6/12-6/14) and Utility Plan Reading on June 27 at 8am, LCSE Conf. Room (for EPA contact hours)

General – Regional water solutions still being discussed – next Principals Mtg is June 11.

King Road Landfill – University trail to be extended through KRL property as designed by LCE's office.

SE Maintenance (Next mtg: **Crew Leaders & Others – Mon, June 18 @ 8:30am;**

Pump Crew – Mon, June 11 & 25 @ 8:00am; Staff – Wed, June 27 @ 8:00am)

General – Crews continue to restore the lawns as disturbed with WMBs. Lawn mowing underway with 3 new seasonals.

Pump Stations – “Spring cleaning/checks” to accompany pump station wet-well cleaning.

Utilities – MACP training should allow us to link iPad usage with maintenance documentation. Asset Mgmt coming soon.

Fleet – If you drive a County vehicle, you are responsible for legal usage.

Building & Grounds – Parking lot area is in the process of being designed for summer/fall re-construction.

SE Projects (Next mtg: **Inspectors – Wed, June 20 @ 8:00am; Staff – Wed, June 20 10:00am**)

General – We plan to develop a written Water **Asset Management Plan**.

Inspection/OUPS – Medbury/Curwood (S-899) Bid Opening June 13th!

Projects – S77 & S189 lining project in Ottawa Hills – Cleaning Complete. Preparing for lining project this fall.

- Siphon Rehab Project – Cairl Ditch Siphon design is underway with Wolf Creek siphon being planned as well.

- S819B – Rhode Island Sanitary Sewer Ext. - Public Hearing June 5th.

- W958R – Bonsels/Blossman Waterline Replacement – Design has begun.

- W1680 Airport Hwy. Waterline Loop – Design complete. Buckeye Excavating is contractor with precon mtg June 8th.

- S500 Rehab WRRF to MH2 bidding is complete. Michels Pipe Construction is the apparent low bidder. Mtg with consultant (Tetratech) and Michels representatives to begin negotiations. The interceptor will be rehabilitated with spray-on geo-polymer.

- S500 Rehab - MH2 to MH4 design to begin as well as planning for MH4 to MH6.

- OPWC approval for funding of Replacement of Sylvania-Herr PS and S500 Cleaning and Rehab: MH4 to MH6

- Sylvania-Herr Pump Station Rehab S-763R – Design complete. Permission to Advertise reso on June 12

- Joint project with LCE office for pavement replacement / water main replacement along Lincoln Green

WRRF (Staff meeting, **Mondays** and Work Order meetings, **Daily (M-F)**)

Mission: *To operate and maintain the Lucas County Water Resource Recovery Facility in a cost effective, reliable, and safe manner which meets all State and Federal permits and regulations.*

Flows for May: Total 622.53 MG Avg. 20.082 MGD; Min 12.295 MGD; Max 35.769 MGD

- Approx. 50 members of the Ohio Association of Litter Prevention & Recycling Professionals are touring facility on Tues, June 12th.

- Cleaning continues on the remaining portion of Digester #1.

SWMD (Next Driver's meeting: **June 11 @ 1:00pm @ the MAT**)

Mission: *To develop and enhance programs which enable residents to easily recycle common household wastes as well as to assist business and industry with the implementation of waste reduction and recycling programs, with programs/services to reduce, reuse and recycle.*

- District, Toledo, and KT/LCB Recycling Education Campaign to reduce contamination and promote “**Correct Recycling**” ongoing

- HHW collection program – new electronics recycling program (except TVs), at Matzinger Rd. Facility (no charge to customer)

- For material recycling options and Drug Take-Back/disposal sites, see “Recycler’s List” on web site for details.

- Commodity pricing for mixed paper and cardboard remain at a two year low – “China Effect”

- Sandwich boards with correct recycling messaging to combat contamination to be rolled out at 20 drop-off sites this month

- New latex paint recycling program at Matzinger Rd. HHW facility – appointment basis - \$1.00 per gallon

- Annual District Report project completed and submitted to OEPA on June 1st

- Mannik & Smith Group to redesign the drainage and parking lot of the Matzinger Road facility.

- 2018 Refuse & Recycling Events for tires, HHW, document shredding and latex paints will be held on June 9th at Waite High School and on June 23rd at Scott High School

- Building #2 lighting project underway – light fixtures delivered and on-site

- UTBWRAP – 2017 landfill audit project to kick-off this month